

**WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C Easton Turnpike
LAKE ARIEL, PA 18436**

MEMORANDUM

TO: All School Board Members

FROM: Matthew Barrett, Ed.D., Superintendent

DATE: October 2, 2024

SUBJECT: AGENDA - Board Meeting
WEDNESDAY, OCTOBER 2, 2024 - immediately following the Work Session
Administration Office

1. Call to Order William Gershey, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

BOARD

___ William Gershey, President
___ Joseph Gombita, Vice President
___ Dana DeSiato, Treasurer
___ Angela Booths
___ James Collins
___ Christina Hinz
___ Michael Ochlan
___ Kerin Weinberger
___ Ethan Wood

ADMINISTRATION

___ Matthew Barrett, Ed.D., Superintendent
___ Cynthia LaRosa, Ph.D., Ass't Superintendent
___ Rose Emmett, Business Manager/Board Secretary
___ Matthew Barr, Middle School Ass't Principal
___ Robert Black, High School Ass't Principal
___ Jennifer DeNike, Ed.D., Dir. of Special Education
___ Kerrie Fitzsimmons, EverGreen Ass't Principal
___ Elizabeth Gregory, Early Intervention Supervisor
___ Paul Gregorski, High School Principal
___ Tyler Jakes, Athletic Director
___ Maria Liptak, Food Service Director
___ Casey Newcomer, Middle School Principal
___ Justin Pidgeon, EverGreen Principal
___ Brian Seaman, Technology Director
___ Katie Shemanski, Psy.D., Supv of Pupil Personnel
___ Elizabeth Watson, Robert D. Wilson Principal

SOLICITOR

___ Brendan Ellis

5. Approval of Minutes
Board Work Session - September 4, 2024
Regular Board Meeting - September 4, 2024
6. Treasurer's Reports
General Account
Food Service Account

- 7. Approval of Bills
 - General Account
 - Food Service Account

- 8. Student Recognition

- 9. Recognition of Public - 15 minutes

- 10. Enrollment Report:

ENROLLMENT - DAY # 21

2024-2025 SCHOOL YEAR

GRADE	EG	RDW	MS	HS	TOTAL
EARLY INT.	14	6			20
PRE-K	56	39			95
KDG	80	62			142
GR. 1	68	43			111
GR. 2	75	54			129
GR. 3	79	52			131
GR. 4	66	58			124
GR. 5	98	39			137
GR. 6			117		117
GR. 7			123		123
GR. 8			134		134
GR. 9				143	143
GR. 10				148	148
GR. 11				145	145
GR. 12				154	154
TOTAL	536	353	374	590	1853

Totals: EverGreen- 536; RDW- 353; MS- 374; HS- 590; **TOTAL: 1853**

- 11. District Organizational Chart

It is recommended that the Board of Education approve the District Organizational Chart for the 2024-2025 school year.

12. Transportation Drivers

It is recommended that the Board of Education approve the following list of Western Wayne School District Transportation Drivers for the listed contractors for the 2024-2025 school year as follows:

- a. Contractor William Henwood-Driver Jackson Bortree/Van
- b. Contractor William Henwood-Driver William Christie/Van
- c. Contractor Sara Wasman-Driver Jessica Merring/Van

13. Transportation - Additional Contract - Van

It is recommended that the Board of Education approve the following Western Wayne School District Transportation Contractor for an additional contract at state formula for the 2024-2025 school year:

- a. April DeRosa Transportation - Van #358 - Holy Cross, Dunmore

14. Transportation Contract - Name Change

It is recommended that the Board of Education approve the following existing Transportation contract name change:

- a. John Lillie - Van 261 - to Catherine M. Magalski - Van 261

15. Overnight Field Trips

It is recommended that the Board of Education approve the following overnight field trips and chaperones for the 2024-2025 school year:

- a. FBLA State Leadership Workshop - November 2-4, 2024, Kalahari Resort. Chaperone: Brooke Hochreither.
- b. PMEA District 9 Orchestra - January 9-11, 2025, Lackawanna Trail High School. Chaperone: Elaine Ort.
- c. PMEA District 9 Band - January 23-25, 2025, Mountain View High School. Chaperone: Elaine Ort.
- d. PMEA Northeast Region Orchestra - February 20-22, 2025-Lewisburg High School. Chaperone: Elaine Ort.
- e. PMEA Region IV Band - March 5-7, 2025-Williamsport Area High School. Chaperone: Elaine Ort.
- f. PMEA Region IV Band - April 9-12, 2025-Williamsport Area High School. Chaperone: Elaine Ort.

16. Xerox Copier Lease Renewal

It is recommended that the Board of Education approve the restructuring of our current leased copiers and sign an agreement with Xerox Corporation for a 60-month term on all copiers. This is state contract pricing and replaces current Xerox copiers.

17. Approval to Purchase

It is recommended that the Board of Education approve the purchase of a Ventrac tractor and accessories through Sourcewell for an amount not to exceed \$50,810.

18. Amendment to Agreement - PA-ETEP

It is recommended that the Board of Education approve the amendment to the PA-ETEP Agreement to add the Differentiated Supervision EduLink Module for a three-year licensing fee of \$6,992.00 effective through July 31, 2027.

19. Performance Contract Scope and Cost

It is recommended that the Board of Education approve the scope of the Guaranteed Energy Savings Performance contract amendment with CM3 Building Solutions, Inc. for a cost not to exceed \$8,960,000.00.

20. Agreement - TruGreen

It is recommended that the Board of Education approve service agreements for the 2024-2025 school year with TruGreen for vegetation and weed control as follows: EverGreen Elementary \$2,189.25; Robert D. Wilson Elementary \$3,937.50 and the High School/Middle School complex \$9,395.40.

21. Memorandum of Understanding - Mentor Program

It is recommended that the Board of Education approve the Memorandum of Understanding between Western Wayne School District and the Western Wayne Education Association.

22. Handbook

It is recommended that the Board of Education approve revisions to the Induction Handbook for mentors and inductees.

23. Personnel

a. Appointment - Long Term Substitute

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointment:

1. Brandyn Black - Temporary Professional Employee-Long-Term Substitute-Middle School - Step 1B - \$62,863.00 pro-rated with applicable fringe benefits for the 1st semester of the 2024-2025 school year.

b. Appointment - Paraprofessionals

It is recommended that the Board of Education approve the following appointments for full-time Paraprofessional with applicable fringe benefits effective October 3, 2024:

1. Ashley Paciotti
2. _____

c. Appointment - Custodians

It is recommended that the Board of Education approve the following appointment for Custodians at \$14.00/hour with fringe benefits contingent upon receipt of employment paperwork/clearances:

1. Joseph Cleary - Robert D. Wilson - 2nd Shift
2. Brianna DeAngelo - High School - 2nd Shift
3. Kathy Johnson - EverGreen - 2nd Shift
4. Lisa Fiocco - EverGreen - 2nd Shift

d. Custodial Transfer

It is recommended that the Board of Education approve the transfer of Michael Pajalich from 2nd shift at EverGreen to 1st shift at the High School.

e. Approval

It is recommended that the Board of Education approve Food Service workers for additional Custodial hours as needed.

f. Administrator Stipend

It is recommended that the Board of Education approve a one-time stipend of \$ 1,500.00 for performance of additional Principal duties for Matthew Barr, Middle School Assistant Principal, in accordance with the Act 93 Agreement.

g. Resignation

It is recommended that the Board of Education approve the following resignations:

1. Brandyn Black-Paraprofessional effective September 17, 2024.
2. Jacob Vituszynski-Long Term Substitute-Secondary Math effective September 27, 2024.
3. Maria Sequeira-Food Service effective October 14, 2024.
4. Maria Masankay-High School SAP Team effective October 2, 2024.

h. Appointment of Mentors

It is recommended that the Board of Education appoint the following Mentors retroactive for the 2024-2025 school year at the salary listed in the Professional Employees Contract:

Mentor	Mentee	SALARY
Melissa Williams - 2 nd year	Ashlyn Anderson	\$ 500.00
Todd Pauler - 1 st year	Jacquelyn Barna	\$ 1,823.00
Julie Farley - 1 st year	Anna Bonsick	\$ 1,823.00
Cara Romanski - 1 st year	Brittany Burrell	\$ 1,823.00
Denise Johnson - 2 nd year	Amanda Dalessandro	\$ 500.00

Alizabeth Takacs - 1 st year	Madison Gasper	\$ 500.00
Pam Burke - 1 st year	Megan Green	\$ 1,823.00
Justin Collins - 1 st year	Brooke Hochreither	\$ 500.00
Jessica Gregorski - 1 st year	Andrea McClelland	\$ 1,823.00
Theodore Macdonough - 1 st year	Elizabeth Reifler	\$ 1,823.00*
Alyssa Wesley - 2 nd year	Christine Rossi	\$ 500.00
Lisa Boguski - 1 st year	Courtney Smargiassi	\$ 1,823.00
Diane Tansits - 1 st year	Alysia Verrill	\$ 1,823.00
Andrea Jayne - 1 st year	Teresa Vieira	\$ 500.00
Jessica McLaughlin - 1 st year	Andrew Wetzal	\$ 1,823.00
Jennifer Hoch - 2 nd year (split)	Juliana Muta	\$ 250.00
Susan Larkin - 2 nd year (split)		\$ 250.00
Lisa Hughes - 1 st year (split)	Kaitlyn McConnell	\$ 911.50
Catherine Henneforth - 1 st year (split)		\$ 911.50
Maria Phillips - 2 nd year	James Hutchinson	\$ 500.00

*Theodore MacDonough was previously approved to mentor Jacob Vituszynski who resigned and will now mentor Elizabeth Reifler.

i. Advisors

It is recommended that the Board of Education approve the following to the listed advisor positions for the 2024-2025 school year at the salary listed in the Professional Employees Contract:

1. Eric Olsommer-Yearbook Advisor - 1 st year	\$2,770.00
2. Gillian Groom-Middle School Student Council - 3 rd year	\$2,593.86
3. Alysia Verrill-High School SAP Team - 1 st year	\$1,470.00
4. Vincent Tomassoni-Middle School SAP Team - 7 th year	\$1,514.10
5. Jennifer Sanders-High School Custodian of Student Accounts - 1 st year - salary pro-rated, effective October 3, 2024.	\$2,529.75

j. Appointment - Winter Coaches

It is recommended that the Board of Education approve the following to the listed coaching positions for the 2024-2025 school year at the salary listed in the Professional Employees Contract contingent upon receipt of clearances:

1. Christopher Stefalo-Boys Basketball, Assistant 1 st year	\$6,582.00
2. Eric Olsommer-Boys Basketball, Jr. High (7,8,9) 6 th year	\$5,096.48
3. Shakur Jackson-Boys Basketball, Jr. High (7,8,9) 2 nd year	\$4,808.00

k. Appointment - Volunteers

It is recommended that the Board of Education approve the following Volunteers for the 2024-2025 school year contingent upon receipt of clearances. Attendance by request of the Building Principal:

1. Sandra Mullen - EverGreen Elementary

2. Theresa Lubash - FBLA

1. Sabbatical Request

It is recommended that the Board of Education approve the following Sabbatical leave of absence request:

1. #24-25-04 - Professional Development - Second semester, 2024-2025 school year.

m. Leave of Absence

It is recommended that the Board of Education approve the following unpaid leave of absence request, for no longer than 8 weeks, effective October 17, 2024:

1. #24-25-05

24. Informational Items

a. Calendar of Events:

October 1, 2024 - High School Financial Aid Night 6:00 p.m.
October 1, 2024 - Robert D. Wilson-after school-Roller Skating PK,K,1st,2nd
October 2, 2024 - Robert D. Wilson-after school-Roller Skating 3rd,4th,5th
October 3, 2024 - EverGreen 4th grade field trip-Stem Day with SWB Penguins
October 9, 2024 - EverGreen PTA meeting 6:00 p.m.
October 9, 2024 - Robert D. Wilson PTA meeting 6:30 p.m.
October 9, 2024 - High School Together For Health Day 10th Grade
October 10, 2024 - Middle School 6th Grade Social 3:00 p.m.-6:00 p.m.
October 11, 2024 - EverGreen Fire Safety
October 11, 2024 - Homecoming (vs. Lakeland)
October 12, 2024 - Homecoming Dance 6:00 p.m. to 9:00 p.m.
October 14, 2024 - **NO SCHOOL - Columbus Day**
October 16, 2024 - High School College & Career Fair
October 18, 2024 - High School ASVAB
October 22-23, 2024 - High School PSAT
October 23, 2024 - Middle School picture re-takes
October 24-25, 2024 - High School Cap & Gown picture make-up days
October 24, 2024 - EverGreen PPL presentation - 5th Grade
October 25, 2024 - Middle School Halloween Dance 6:00 p.m.-8:00 p.m.
October 26, 2024 - EverGreen PTA Trunk or Treat - 5:00 p.m.-7:00 p.m.
October 29, 2024 - High School Picture make-up day
October 30, 2024 - Tentative end of 1st marking period
October 31, 2024 - Middle School PBIS Blow Out
October 31, 2024 - Noon Dismissal - Act 80 Day - Teacher in Service
November 2-4, 2024 - FBLA State Leadership Workshop (Kalahari)

b. University of Scranton Student Observers at Robert D. Wilson:

Kaitlin Cleary	Grace DiGiacomo
Megan Dittmar	Jessica Hughes
Nicole Justi	Kathleen Mooney
Marina Nunziato	Annaise Vasquez

25. Correspondence:
26. Superintendent's Report
27. Assistant Superintendent's Report
28. Federal Programs Report
29. Other Business
30. Future Meetings:

Wednesday, November 06, 2024 - 6:00 P.M. Board Work Session with the Public Board Meeting to follow, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

31. Adjournment - Board Policy - 11:00 P.M.