

**WESTERN WAYNE SCHOOL DISTRICT  
ADMINISTRATION OFFICE  
1970C EASTON TURNPIKE  
LAKE ARIEL, PA 18436**

**MEMORANDUM**

TO: All School Board Members

FROM: Matthew Barrett, Ed.D., Superintendent

DATE: February 7, 2024

SUBJECT: AGENDA - Board Meeting  
**WEDNESDAY, February 7, 2024**  
Western Wayne Administration Building, District Board Room,  
1970C Easton Turnpike, Lake Ariel, PA 18436

1. Call to Order Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

\_\_\_ William Gershey, President  
\_\_\_ Joseph Gombita, Vice President  
\_\_\_ Dana DeSiato, Treasurer  
\_\_\_ Angela Booths  
\_\_\_ James Collins  
\_\_\_ Christina Hinz  
\_\_\_ Michael Ochlan  
\_\_\_ Kerin Weinberger  
\_\_\_ Ethan Wood

\_\_\_ Matthew Barrett, Ed.D., Superintendent  
\_\_\_ Cynthia LaRosa, Ph.D., Ass't Superintendent  
\_\_\_ Rose Emmett, Business Manager/Board Secretary  
\_\_\_ Paul Gregorski, High School Principal  
\_\_\_ Jennifer Bradley, Middle School Principal  
\_\_\_ Justin Pidgeon, EverGreen Principal  
\_\_\_ Maria Miller, Robert D. Wilson Principal  
\_\_\_ Elizabeth Watson, STEAM Principal  
\_\_\_ Matthew Barr, Assistant MS Principal  
\_\_\_ Kerrie Fitzsimmons, EverGreen Ass't Principal  
\_\_\_ Jennifer DeNike, Ed.D., Dir. of Special Education  
\_\_\_ Katie Shemanski, Psy.D., Supv. of Pupil Personnel  
\_\_\_ Elizabeth Gregory, Early Intervention Supervisor  
\_\_\_ Maria Liptak, Food Service Director  
\_\_\_ Brian Seaman, Technology Director  
\_\_\_ Robert Black, Assistant HS Principal  
\_\_\_ Tyler Jakes, Athletic Director

**SOLICITOR**

\_\_\_ Brendan Ellis

5. Approval of Minutes  
Board Work Session January 10, 2024  
Regular Board Meeting January 10, 2024
6. Treasurer's Reports  
General Account  
Food Service Account

7. Approval of Bills  
 General Account  
 Food Service Account

8. Accounting of Taxes

9. Recognition of Public - 15 minutes

10. Enrollment Report:  
 ENROLLMENT - DAY # 95                      2023-2024 SCHOOL YEAR

GRADE	EG	RDW	MS	HS	TOTAL
EARLY INT.	15	8			
PRE-K	66	44			
KDG	69	41			
GR. 1	78	50			
GR. 2	82	49			
GR. 3	68	57			
GR. 4	96	42			
GR. 5	83	39			
GR. 6			121		
GR. 7			131		
GR. 8			137		
GR. 9				145	
GR. 10				150	
GR. 11				143	
GR. 12				132	
TOTAL	559	330	389	570	1848

Totals: EverGreen 559 ; RDW- 330 ; MS- 389 ; HS- 570 **TOTAL:** 1,848  
 Last month's Total: 1,842

11. Policies

It is recommended that the Board of Education approve the revisions to the following policies:

**Section 100 Programs**

123.2 Sudden Cardiac Arrest

**Section 200 Pupils**

- 218 Student Discipline
- 227 Controlled Substances/Paraphernalia
- 237 Electronic Devices
- 247 Hazing

It is recommended that the Board of Education review the following policies:

**Section 100 Programs**

123.1 Concussion Management

**Section 200 Pupils**

235 Student Rights and Responsibilities

235.1 Surveys

250 Student Recruitment

12. Health and Safety Plan Review

It is recommended that the Board of Education approve the review of the Western Wayne School District Health and Safety Plan.

13. Audit

It is recommended that the Board of Education accept the Audit Report of the Western Wayne School District for the year ended June 30, 2023, as prepared by Brian T. Kelly, CPA

14. Fund Balance Designation

It is recommended that the Board of Education approve the recommendation of the Business Manager to designate a portion of our ending 2022-2023 Fund Balance to manage future budgets as per Governmental Accounting Standards Board Statement Number 54 (GASB 54). Committed: \$840,391; Assigned: \$7,303,089 and Unassigned: \$2,545,968

15. NEIU #19 Budget

It is recommended that the Board of Education approve the NEIU #19 Budget for the 2024-2025 school year with the estimated share from Western Wayne School District at \$48,216.48.

16. Settlement

It is recommended that the Board of Education approve a Settlement Agreement between the Western Wayne School District and S#06-23-24.

17. Transportation Agreement

It is recommended that the Board of Education allow for payment to Transportation Contractors a stipend for the Flexible Instruction Days (FID) used during the 2024-2025 school year. The stipend would consist of their daily rate less a deduction for fuel costs of 15%. This will be a non-reimbursable expense and is not included in their current contracts.

18. Transportation Drivers and Substitutes

It is recommended that the Board of Education approve the following list of Western Wayne School District Transportation Drivers and Substitutes for the listed contractor for the 2023-2024 school year as follows contingent upon receipt of necessary paperwork:

1. Contractor, Yatsonsky Busing-Driver, Robert Oconnor

2. Contractor, Henwood-Driver, Carole Homeyer

19. Overnight Field Trips

It is recommended that the Board of Education approve the following overnight field trips and chaperones for the 2023-2024 school year:

a. PMEA District 9 Chorus Festival-March 6, 2024-March 8, 2024-Valley View High School, Chaperone: Taber Starnes.

20. Personnel

a. Retirement

It is recommended that the Board of Education accept the following retirement:

1. Maria Miller, Principal, Robert D. Wilson effective June 27, 2024.

b. Resignation

It is recommended that the Board of Education approve the following resignation:

1. Jennifer Kiesendahl- Long-Term Substitute Social Worker Part-Time effective immediately.

c. Amendment as to Start Date for Speech Language Pathologist

It is recommended that the Board of Education approve the amendment for the start date of Christine Rossi to March 18, 2024, to allow for training.

d. Appointment Long-Term Substitute

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointment:

1. Denise Williams-Head Cook at Robert D. Wilson Elementary School with applicable salary increase per the contract effective immediately for the remainder of the 2023-2024 school year.

2. Kristy Rusin-Head Cook at Western Wayne Middle School with applicable fringe benefits and salary increase per the contract effective January 22, 2024 and for the remainder of the 2023-2024 school year.

e. Appointment Food Service

It is recommended that the Board of Education approve the appointment of the following as a part time Food Service Worker - 5 hours/day with no fringe benefits at \$13.25 per hour contingent upon receipt of employment paperwork effective immediately:

1. Donna Visceglia

2. Amber Harrison

f. District Substitute List

It is recommended that the Board of Education approve the following personnel to be added to the District Substitute List for the 2023-2024 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification - U.S. Department of Justice, Contingent upon receipt of clearances:

1. Lisa Luckenbach-Guest Teacher
2. Michael Pajalich-Custodian

g. Sabbatical Request

It is recommended that the Board of Education approve the following Sabbatical Leave of Absence request:

1. PS#05-23-24-Professional Development-Second Semester of 2023-2024 school year for Restoration of Health.

h. Appointment Coaches

It is recommended that the Board of Education approve the following to the listed coaching position for the 2023-2024 school year at the salary listed in the Professional Employees Contract contingent upon receipt of clearances:

1. Eric Olsommer-Assistant Junior High(7,8,9) Softball Coach 3<sup>rd</sup> yr. \$4,178.94
2. Justin Collins-Head Coach Outdoor Track & Field 20<sup>th</sup> yr. \$7,788.35
3. Corey Foote-Assistant Coach Outdoor Track & Field 11<sup>th</sup> yr. \$3,978.54
4. Robert Amos-Assistant Coach Outdoor Track & Field 10<sup>th</sup> yr. \$3,978.54
5. Mark Bell-Assistant Coach Outdoor Track & Field 6<sup>th</sup> yr. \$3,959.32
6. Brent McClelland-Assistant Coach Outdoor Track & Field 1<sup>st</sup> yr. \$3,844.00
7. Caitlin Henneforth-Assistant Coach Outdoor Track & Field 1<sup>st</sup> yr. \$3,844.00
8. Heather Ortman-Varsity Softball Assistant Coach 1<sup>st</sup> yr. \$4,097.00
9. Zane Janiszewski-Junior High Baseball Coach 2<sup>nd</sup> yr. \$4,097.00
10. Marty O'Hora-Boys Tennis Coach 3<sup>rd</sup> yr. \$4,121.82
11. Darren Thorpe-Boys Volleyball Head Coach 19<sup>th</sup> yr. \$4,935.54
12. Shannon Boandl-Boys Volleyball Assistant Coach 7<sup>th</sup> yr. \$2,981.85

i. Appointment Fall Coaches

It is recommended that the Board of Education approve the following to the listed coaching position for the 2024-2025 school year at the salary listed in the Professional Employees Contract contingent upon receipt of clearances:

1. Shane Grodack-Football Head Coach 16<sup>th</sup> yr. \$10,345.50
2. Tim Hess-Assistant Football Coach 21<sup>st</sup> yr. \$ 5,647.70
3. David Shimkosky-Assistant Football Coach 8<sup>th</sup> yr. \$ 5,462.09
4. Kevin Roginski-Assistant Football Coach 4<sup>th</sup> yr. \$ 5,409.06
5. John Boandl-Assistant Football Coach 8<sup>th</sup> yr. \$ 5,462.09

j. Volunteers

It is recommended that the Board of Education approve the following to the list of volunteers for the 2023-2024 school year contingent upon receipt of necessary clearances and upon request of the Building Principal:

1. Billy Schumacher-Volunteer Outdoor Track and Field\*
2. Mike Goldstock-Volunteer Outdoor Track and Field\*
3. Kayla Evans-Volunteer Outdoor Track and Field\*
4. Trina Collins-Volunteer Outdoor Track
5. Annette Fox-Middle School Band
6. Maria Swenson-Middle School Band\*
7. Rosie Morales-Middle School Band\*
8. Leah Zawisky-Middle School Band\*
9. Theresa Lubash-FBLA
10. Clayton LaCoe, Jr.-Middle School

\*pending receipt of all clearances

It is recommended that the Board of Education approve the following to the list of volunteers for the 2024-2025 school year contingent upon receipt of necessary clearances and upon request of the Building Principal:

1. Brandyn Black-Football
2. Ken Janiszewski-Football
3. David Elias-Football
4. Alex Kuha-Football
5. Todd Pope-Football

21. Informational Items:

a. Student Recognition (during Work Session)

b. Staff Recognition (during Work Session)

c. Dates to Remember:

1. February 1-9, 2024, Middle School Smencil Sale
2. February 5, 2024-Robert D. Wilson Roller Skating Grades Pre-K, K, 1<sup>st</sup> and 2<sup>nd</sup> after school until 4:30 p.m.
3. February 5-9, 2024, Middle School National School Counselor's Week
4. February 6, 2024-High School KHS Festival All Day
5. February 6, 2024-Middle School KHS American Academic Alliance Platinum Ensemble Showcase Exhibition Concert, 4:00 PM.-Veterans Memorial Auditorium
6. February 6, 2024-Middle School PROSPER: Guiding Good Choices 6:00 PM-8:00 PM via Zoom
7. February 7, 2024-Robert D. Wilson Roller Skating Grades 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> after school until 4:30 p.m.
8. February 7, 2024-High School 339 Stakeholders Meeting 8:00 AM-11:00 AM in the High School Library
9. February 8-10, 2024- High school PMEA District Orchestra
10. February 8, 2024-EverGreen Tooth Fairy Presentation-PreK and 2<sup>nd</sup> grade
11. February 9, 2024- Middle School Student Counsel Dance, 6:00 PM-8:00 PM in the Middle School Cafeteria

12. February 13<sup>th</sup> & 20<sup>th</sup> 2024-EverGreen Dental Health Awareness-1<sup>st</sup> and 3<sup>rd</sup> Grades
13. February 15, 2024-Robert D. Wilson PTA Meeting at 6:30 PM
14. February 15, 2024-EverGreen PTA Meeting at 6:00 PM
15. February 16, 2024-Noon Dismissal, Teacher In-Service
16. February 19, 2024-No School, President's Day
17. February 22, 2024-Robert D. Wilson Dental Health Grades 1 and 3
18. February 22-24, 2024-High School PMEA Region Band
19. February 29, 2024-Middle School Music & Arts Festival All Day
20. February 29, 2024-Robert D. Wilson Dr. Seuss Read Across America 5:30 p.m.-8:00 p.m.
  
22. Correspondence
23. Superintendent's Report
24. Assistant Superintendent's Report
25. Principal's Report
26. Federal Programs Report
27. Other Business
28. Future Meetings:  
  
 Wednesday, March 6, 2024- 6:00 PM - Board Work Session followed by the Public Board Meeting, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436. In case of inclement weather, the meeting will be held on March 7, 2024, or the next school day.
29. Adjournment - Board Policy - 11:00 PM