

WESTERN WAYNE SCHOOL DISTRICT  
ADMINISTRATION OFFICE  
1970C EASTON TURNPIKE  
LAKE ARIEL, PA 18436

**MEMORANDUM**

TO: All School Board Members  
FROM: Matthew Barrett, Ed.D.  
Superintendent

SUBJECT: AGENDA - Board Meeting  
WEDNESDAY, JUNE 8, 2022  
District Board Room - Administration Building

1. Call to Order Rick Hoch, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

**BOARD**

\_\_\_ Rick Hoch, President  
\_\_\_ Dana DeSiato, Vice President  
\_\_\_ Jeffrey Gogolski, Treasurer  
\_\_\_ James Collins  
\_\_\_ Gary Enslin  
\_\_\_ William Gershey  
\_\_\_ Joseph Gombita  
\_\_\_ Michael Ochlan  
\_\_\_ Ethan Wood

**ADMINISTRATION**

\_\_\_ Matthew Barrett, Ed.D., Superintendent  
\_\_\_ Cynthia LaRosa, Ph.D., Assistant Superintendent  
\_\_\_ Rose Emmett, Business Manager/Board Secretary  
\_\_\_ Paul Gregorski, High School Principal  
\_\_\_ Jennifer Bradley, Middle School Principal  
\_\_\_ Justin Pidgeon, EverGreen Principal  
\_\_\_ Maria Miller, Robert D. Wilson Principal  
\_\_\_ Elizabeth Watson, Principal STEAM  
\_\_\_ Matthew Barr, Ass't High School Principal  
\_\_\_ Kerrie Fitzsimmons, EverGreen Ass't Principal  
\_\_\_ Jennifer DeNike, Director of Special Educ  
\_\_\_ Katie Shemanski, Psy.D., Supv of Pupil Personnel  
\_\_\_ Elizabeth Gregory, Early Intervention Supervisor  
\_\_\_ Maria Liptak, Food Service Director  
\_\_\_ Brian Seaman, Technology Director  
\_\_\_ Robert Black, AD/Transportation

**SOLICITOR**

\_\_\_ Brendan Ellis

5. Approval of Minutes  
Special Meeting - Presentation of the Narrative Budget - April 20, 2022  
Board Work Session - April 27, 2022  
Regular Board Meeting and Adoption of Tentative Budget - May 04, 2022
6. Treasurer's Reports  
General Account  
Food Service Account

- 7. Approval of Bills
  - General Account
  - Food Service Account

- 8. Student Recognition

- 9. Recognition of Public - 15 minutes

- 10. Enrollment Report:

ENROLLMENT - DAY # 172

2021-2022 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		19			8								27
PRE K	42			41									83
KDG	56	9	1	38	17	1							122
GR. 1	56	15		39	15								125
GR. 2	67	21		25	13								126
GR. 3	48	24		29	11								112
GR. 4	61	20	1	21	15								118
GR. 5	70	15	1	28	12								126
GR. 6							89	41	1				131
<b>TOTAL</b>	<b>400</b>	<b>123</b>	<b>3</b>	<b>221</b>	<b>91</b>	<b>1</b>	<b>89</b>	<b>41</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>970</b>
GR. 7							103	34	0				137
GR. 8							107	31	5				143
GR. 9										116	26	4	146
GR. 10										102	24	4	130
GR. 11										108	18	6	132
GR. 12										119	25	8	152
<b>TOTAL</b>	<b>400</b>	<b>123</b>	<b>3</b>	<b>221</b>	<b>91</b>	<b>1</b>	<b>299</b>	<b>106</b>	<b>6</b>	<b>445</b>	<b>93</b>	<b>22</b>	<b>1,810</b>

Key: SN - Special Needs, P - Placement outside of District

Totals: EverGreen-526; RDW-313; MS-411; HS- 560 TOTAL: 1,810

May total: 1,806

- 11. Year End Bills

It is recommended that the Board of Education authorize the Board Treasurer and Business Manager to review purchase orders and bills payable for the end of this fiscal year and approve the payment of 2021-2022 purchase orders or contracts which

are in order and ready for payment. Bills processed under this authorization will be reported to the Board of Education at the August Board Meeting.

12. July Accounts Payable

It is recommended that the Board of Education authorize the Board Treasurer and Business Manager to approve payment of the July 2022 General Fund Accounts Payable and Payroll with a report to the Board of Education at the August Board Meeting.

13. Fund Balance Designation

It is recommended that the Board of Education approve the recommendation of the Business Manager to designate a portion of our ending 2021-2022 Fund Balance, if necessary, to manage future budgets as per Governmental Accounting Standards Board Statement Number 54 (GASB 54). Amount to be determined based on final adjusted balances as reflected in our Annual Financial Report.

14. Adoption of the 2022-2023 Fiscal Year Final Budget

It is recommended that the Board of Education adopt the 2022-2023 Fiscal Year Final Budget showing estimated available resources of \$59,000,476.00 and estimated expenditures and ending fund balance in the amount of \$59,000,476.00 establishing real estate tax millage of 18.1236 with a 2% discount if the whole amount of the tax is paid within two months after the date of the tax notice; payment at face if the tax is paid within two months following the end of the discount period; penalty of 10% on all taxes not paid within four months after the date of the tax notice.

**(ATTACHMENT I)**

15. Adoption of the 2022-2023 Tax Resolutions

It is recommended that the Board of Education adopt the attached 2022-2023 Tax Resolutions. **(ATTACHMENT II)**

16. Homestead/Farmstead Resolution

It is recommended that the Board of Education approve the attached Homestead/Farmstead Resolution: **(ATTACHMENT III)**

17. Intergovernmental Agreement for Special Education Services IU#19

It is recommended that the Board of Education approve an agreement with NEIU #19 for Special Education Services for the 2022-2023 school year as needed as the Special Education population requires, at an estimated cost of \$215,500.00 and to approve the Northeastern Educational Intermediate Unit Resolution pursuant to said contract.

18. Federal Program Allocations

It is recommended that the Board of Education approve filing applications for Federal Program allocations for the 2022-2023 school year as follows:

- a. Title I
- b. Title IIA
- c. Title III

d. Title IV

19. Memorandum of Understanding

It is recommended that the Board of Education approve the Memorandum of Understanding between Western Wayne School District and NEIU#19 for the Title III Consortia for the 2022-2023 school year.

20. Early Intervention Assurance

It is recommended that the Board of Education approve the Early Intervention Assurance for the Operation of Special Education Services and Programs for the 2022-2023 program year.

21. PSBA Participation Agreement

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and Pennsylvania School Board Association (PSBA) for the terms and conditions of participation in the Policy Maintenance Program effective July 1, 2022 to June 30, 2023.

22. Transportation Drivers and Substitutes

It is recommended that the Board of Education approve the following list of Western Wayne School District Transportation Drivers and Substitutes for the listed contractor for the 2021-2022 school year as follows:

a. Contractor Gary Dennis - Driver Rachel Dennis (van driver)

23. Summer Transportation Contracts

It is recommended that the Board of Education approve the Transportation Contracts for the Extended School Year Program, Summer 2022 for the following contractors contingent upon enrollment at State Formula:

Contractor	Van	Type	Location	Dates
JoAnn Butler	48	ESY	Waymart to Robert D. Wilson Elementary	RDW, June 20-24, 27-30 & August 1-4, 8-11; 9:00 am -12:00 pm
Cavage Transit Inc.	113	ESY	Waymart to Robert D. Wilson Elementary	RDW, June 20-24, 27-30 & August 1-4, 8-11; 9:00 am -12:00 pm
John Cobb	51	ESY	Waymart to Robert D. Wilson Elementary	RDW, June 20-24, 27-30 & August 1-4, 8-11; 9:00 am -12:00 pm
April DeRosa	140	ESY	Lake Ariel to Western Wayne Middle School	WWMS, June 20-24, 27-30 & August 1-4, 8-11; 9:00 am -12:00 pm
Henwood Busing	115	ESY	Hawley & Lake Ariel to EverGreen Elementary	El at EG, Tuesday & Thursday July 6 to August 5; 8:30 am - 11:00 am
			Waymart & Lake Ariel to EverGreen Elementary	El at EG, Tuesday & Thursday July 6 to August 5; 12:00 pm – 2:30 pm
			Waymart to EverGreen Elementary	El at EG, Tuesday & Thursday July 6 to August 5; 8:30 am - 11:00 am
Kreutz	41	ESY	Waymart to Western Wayne Middle School	WWMS, June 20-24,27-30 & August 1-4, 8-11; 9:00 am -12:00 pm
Kristen Miehle- Parent	1	ESY	Waymart to New Story	New Story, July 1,5-8,11-15,18-22,25-29; 8:30 am -2:30 pm
				Closed July 4; Early Dismissal July 8 & 22; 11:15 am
Jennifer & Teresa Pappas	86	ESY	Waymart to Western Wayne Middle School	WWMS, June 20-24, 27-30 & August 1-4, 8-11; 9:00 am -12:00 pm
Debbie Swingle	118	ESY	Lake Ariel to Robert D. Wilson Elementary	RDW, June 20-24, 27-30 & August 1-4, 8-11; 9:00 am -12:00 pm
			Lake Ariel to EverGreen Elementary	El at EG, Tuesday & Thursday July 6 to August 5; 12:00 pm - 2:30 pm
Joshua Swingle	106	ESY	Lake Ariel & Waymart to Wallenpaupack	WASD, June 20-23, 27-30 & August 1-4, 8-11; 9:00 am - 1:00 pm

Lisa Swingle	129	ESY	Waymart to Scranton School for the Deaf	Scranton School for the Deaf July 11 - July 29, 8:30 am -12:30 pm. Monday - Thursday
	78	ESY	Lake Ariel & Waymart to New Story	New Story, July 1,5-8,11-15,18-22,25-29; 8:30 am -2:30 pm Closed July 4; Early Dismissal July 8 & 22; 11:15 am
Scottie Swingle	130	EI	Newfoundland & Waymart to RDW	EI at RDW, Monday & Wednesday July 6 to July 27; 8:00 am – 11:00 am
Roy Swingle	100	ESY	Lake Ariel & Waymart to The Graham Academy	The Graham Academy, June 20 - July 28, 8:30 am - 12:30 pm. Monday - Thursday Closed July 4
Sara Wasman	109	ESY	Lake Ariel to Robert D. Wilson Elementary	RDW, June 20-24, 27-30 & August 1-4, 8-11; 9:00 am -12:00 pm

24. First Reading Board Policy

It is recommended that the Board of Education approve the first reading of the following Policy:

Section: **600 Finances**

- 626 New Federal Fiscal Compliance
- Attachment: Allowability of Costs
- Attachment: Cash Management
- Attachment: Cost Obligations Property

25. Settlement - WWEA

It is recommended that the Board of Education approve the Settlement Agreement #PERA-C-21-267-E between Western Wayne School District and Western Wayne Education Association.

26. Agreement - United Heating & Air Conditioning, Inc.

It is recommended that the Board of Education approve an agreement between Western Wayne School District and United Heating & Air Conditioning Inc., 180 Import Road, Pittston Twp, PA 18640 for annual boiler inspection at a cost of \$3,571.00 per boiler.

27. Agreement - Western Pennsylvania School for the Deaf

It is recommended that the Board of Education approve an agreement between Western Wayne School District and the Western Pennsylvania School for the Deaf 2022 Summer Preschool (Early Intervention) program effective July 5, 2022 through July 29, 2022 at a cost of \$2,000.00 per student.

28. Agreement - C&S Athletics

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and C&S Athletics for strength and conditioning services effective August 1, 2022 to July 31, 2023.

29. Agreement - David Robinson, Contracted Services

It is recommended that the Board of Education approve an agreement between Western Wayne School District and David Robinson for contracted services in maintaining the Water and Wastewater Treatment plants at \$50.00 per hour on an as needed basis effective July 1, 2022.

30. Agreement - SchoenComm

It is recommended that the Board of Education approve an agreement between Western Wayne School District and SchoeComm for marketing strategies at a cost of \$3,750 plus any mileage incurred.

31. Agreement - Graham Academy

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and The Graham Academy at a rate of \$247.00 per day per student along with Speech, Occupational and Physical Therapy to be provided with the applicable student IEP at the rate of \$128.00 per session, with Extended School year rate of \$160.00 per day effective for the 2022-2023 school year.

32. Board Policy 202 Enrollment

It is recommended that the Board of Education approve enrollment for the following students under Board Policy 202 for the 2022-2023 school year:

- a. NRS#01-22-23
- b. NRS#02-22-23
- c. NRS#03-22-23

33. Overnight Field Trip

It is recommended that the Board of Education approve the following overnight field trip for the 2021-2022 school year:

- a. FBLA National Leadership Conference - June 28-July 3, 2022 - Chicago, IL - 13 students and Chaperone/Advisor Theresa Lubash and Volunteer Fran Vitovsky.

34. Acceptance of Deputy Tax Collector

It is recommended that the Board of Education accept the following as Deputy Tax Collector for Sterling Township during the term of January 1, 2022 through December 31, 2025:

- a. Sterling Township - Debbie Gromlich, PO Box 100, Sterling PA 18463

35. Waiver of Expulsion Hearing and Stipulation

It is recommended that the Board of Education adopt the proposed Waiver of Expulsion Hearing and Stipulation relating to the following student, thereby excluding the student from the Western Wayne School District in accordance with the terms thereof.

- a. S#12-21-22

36. Facility Use Requests

It is recommended that the Board of Education approve the listed facility use request with the understanding that the buildings are unavailable if the school is closed for weather, other emergencies or holidays:

- a. EverGreen Elementary parking lots/bathrooms - Faith Baptist Fellowship Church Car Show - June 11, 2022 from 2:00 PM to 6:00 PM - Jason Richner. Custodial fee will be applied.
- b. High School Auditorium - The Old Time Fiddlers Concert - October 8, 2022 From 5:00 PM to 10:00 PM - Steve Jacobi. Custodial and Auditorium fees will be applied.

37. Personnel

a. Substitutes

It is recommended that the Board of Education approve the following personnel to be added to the District Substitute List for the 2021-2022 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification-U.S. Department of Justice:

- 1. Louis Johannes - Area: Custodial
- 2. Jacob Weston - Area: Act 91 Teacher effective May 10, 2022.
- 3. Denise Williams - Area: Custodial

b. Resignations/Retirement

It is recommended that the Board of Education accept the following resignations:

- 1. Theresa Rennekamp, Teacher - retirement effective end of the 2021-2022 school year.
- 2. Theresa Valent, LTS School Nurse - resigned Long-Term Substitute for the 1<sup>st</sup> semester of the 2022-2023 school year.
- 3. Daniel Martin, SPO - resigned effective May 17, 2022.
- 4. Martha Caruth, Food Service - retirement effective August 1, 2022.

c. Termination of Employment

It is recommended that the Board of Education approve the termination of employment for employee PS#12-21-22 with the Western Wayne School District effective immediately.

d. Extension of Transportation Duties

It is recommended that the Board of Education extend the February 3, 2021 Board motion assigning District transportation duties to Robert Black until August 30, 2022.

e. Appointments - TPE

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointments:

- 1. Eric Olsommer - Temporary Professional Employee - Technology Education - Step 3B - \$58,683.00 with applicable fringe benefits effective for the start of the 2022-2023 school year.
- 2. Katherine Getz - Temporary Professional Employee - Elementary - Step 3B \$58,683.00 with applicable fringe benefits effective for the start of the 2022-2023 school year.
- 3. Jillian Mishko, MS,NCC,LPC - Temporary Professional Employee - Behavior Health Specialist- Step 1M - \$62,233.00 with applicable fringe benefits effective for

the start of the 2022-2023 school year. This position is ESSER Funded through 2024.

f. Transfer

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following transfer from part time to full time:

1. Linnea Barth - Temporary Professional Employee - Full time Art - Step 3B \$58,683.00 with applicable fringe benefits effective for the start of the 2022-2023 school year.

g. Appointment - Long Term Substitutes

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointment:

1. Amanda Dalessandro - Long Term Substitute - School Nurse - Robert D. Wilson - Step 1B - \$57,683.00 pro-rated with applicable fringe benefits effective for the first semester of the 2022-2023 school year.
2. Molly Casey - Long Term Substitute - Elementary School Counselor - EverGreen Elementary - Step 1M - \$62,233.00 with applicable fringe benefits effective for the 2022-2023 school year.

h. Appointments - Secretarial

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following 10 Month Secretary Appointments with applicable fringe benefits effective for the start of the 2022-2023 school year:

1. Jennifer Sgarlata - High School 10 Month Secretary - \$12.27 per hour
2. Susan Pauler - Food Service 10 Month Secretary - \$15.56 per hour

i. Appointment - Plant Operator

It is recommended that the Board of Education appoint Richard Kotchessa as Plant Operator per the Non-Act 93 Agreement effective July 1, 2022.

j. Appointment - Custodian

It is recommended that the Board of Education approve the following recommendation of the Superintendent and District Administrators in the following appointment contingent upon receipt of clearances and employment paperwork:

1. John Band - Custodian - full time - \$11.50 per hour - with applicable fringe benefits - effective upon receipt of employment paperwork.

k. Appointment of Mentor

It is recommended that the Board of Education appoint the following mentor for the 2022-2023 school year at the salary listed in the Professional Employees Contract:

<b>MENTOR</b>	<b>PROFESSIONAL EMPLOYEE</b>	<b>SALARY</b>
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1. Jessica McLaughlin                      Starlah Robbins    \$1,720.00

1. Appointments - Extended School Year 2022

It is recommended that the Board of Education approve the following appointment for the Summer ESY Program 2022 contingent upon enrollment and receipt of certification and employment paperwork at the following rate:

1. **Special Education Teachers** - \$37.12/hour - Kirstin Metschualt, Mikayla Simanski, and Gillian Groom
2. **School Nurses (substitute)** - \$37.12/hr - Amanda Dalessandro, Joanne Warholic

m. Appointment - Fall Coaches

It is recommended that the Board of Education appoint the following to the listed fall coaching positions for the 2022-2023 school year at the salary listed in the Professional Employees Contract contingent upon receipt of required paperwork:

1. James Moro - Assistant Boys Soccer -10<sup>th</sup> yr    \$3,735.32
2. Casey Lisowski - Assistant Cross Country-1<sup>st</sup> yr    \$3,316.00
3. Makayla Gregory - Assistant Girls Soccer-1<sup>st</sup> yr    \$3,609.00

n. Appointment - Winter Coaches

It is recommended that the Board of Education appoint the following to the listed winter coaching positions for the 2022-2023 school year at the salary listed in the Professional Employees Contract contingent upon receipt of required paperwork:

1. Lamont Tillery                      Boys Basketball, Head Coach-1<sup>st</sup> yr    \$8,942.00
2. Michael Judge                      Girls Basketball, Head Coach-4<sup>th</sup> yr    \$9,120.84

38. Informational Items:

a. **President Rick Hoch** -

Tara Morcom has attained Tenure in the Western Wayne School District.

b. **IMPORTANT DATES:**

1. June 1, 2022 - Robert D. Wilson Fifth Grade Moving up Ceremony @ 1 PM
2. June 1-2, 2022 - RDW In School Book Fair
3. June 2, 2022 - Senior Night - Auditorium - 7:00 PM
4. June 2, 2022 - EverGreen Field Day (rain date June 6<sup>th</sup>)
5. June 2, 2022 - RDW Fourth Grade trip to Roebling Bridge & First Grade to Lacawac Sanctuary
6. June 2-3, 2022 - Senior Finals
7. June 3, 2022 - PIAA Sports Physicals
8. June 3, 2022 - EverGreen PTA Reflection Awards
9. June 6-7, 2022 - Underclassmen Finals
10. June 7, 2022 - 8<sup>th</sup> Grade Moving Up Ceremony - 9:00 AM and EverGreen 5<sup>th</sup> Grade Moving Up Ceremony - 1:00 PM
11. June 9, 2022 - **No School** - Teacher In-Service
12. June 10, 2022 - Last Day of School
13. June 10, 2022 - Graduation - Stadium - 6:00 PM

- c. **STUDENT INTERN: MARYWOOD UNIVERSITY:** Student Intern - Mackenzie Byers - School Counseling - Fall & Spring 2022-23 - Robert D. Wilson Elementary - Erica Germani and Spring 2023- High School - Matthew Fitzsimmons. **UNIVERSITY OF SCRANTON:** Student Intern - Jillian Paulus - Fall 2022 - High School - Matthew Fitzsimmons.

39. Correspondence
40. Superintendent's Report
41. Assistant Superintendent's Report
42. Principal's Reports
43. Federal Programs Report
44. Other Business
45. Future Meetings:

July Regular Monthly Meeting - The Board of Education will recess for the month of July.

**August 10, 2022 - 6:00 P.M. - Board Work Session with Public Board Meeting to follow, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436**

Informational: Meeting held

May 31, 2022 - 6:00 P.M. - Board Work Session- Safety & Security Coordinator's Report was presented during the Executive Session, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

46. Adjournment - Board Policy - 11:00 P.M.