



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

CYNTHIA A. LaROSA, Ph.D.
Assistant To Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
Thursday, August 20, 2020

The regular monthly meeting of the Workplace Safety Committee was held on Thursday, August 20, 2020 in the Conference room of the District Office and via Zoom.

The following seven (7) members participated as follows: Jennifer Keating, Susan Romanski, Paul Gregorski, Ellen Muller, Susan Pauler, David Robinson, and Brian Seaman. Joe Dunda, Director of Building and Grounds was also present.

Meeting

The meeting was called to order by Jennifer Keating at 9:04 AM.

Approval of Minutes

A motion was made by Brian Seaman and seconded by Dave Robinson to approve the minutes of the February 13, 2020 meeting. The motion carried with all affirmatives. No other meetings have been held due to the Covid 19 closing of the schools. This is the first meeting of the Committee since February 2020.

Old Business

Middle School – There were several places on the steps that the rubber tread is pulling off and could cause a tripping issue. Discussion was held concerning replacing the tread this summer after the students leave. The treads have been glued but not replaced over the summer.

Report on Condition of Buildings

Since the March 13th closing of the District wide buildings due to the Covid 19 virus, all the buildings have been thoroughly cleaned and disinfected. Several projects were also completed over this time:

RDW –The Natural gas line has been run to the building; carpet has been replaced on the second floor. They are working on the LGI carpeting at this time.

EverGreen – mulch for the playgrounds needs to be replaced.

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Middle School – Ok

High School – Track is still not finished at this time. New bleachers have been installed and they are beginning to complete the new pavement.

District Office – the District Office was painted over the summer.

NEW BUSINESS:

Injury Reports – None

Email Reports – Committee member Susan Pauler emailed the Committee on February 14, 2020 with a concern about a Food Service staff member who was injured and there was some confusion as to the protocol for filling out an “Incident Report”. The Middle School nurse said she did not do that. Jennifer Keating said the protocol is for the building Nurse to fill out the report when an employee is injured. She will send an email to Nurse Department chairperson Denise Johnson to clarify this protocol.

Other - Robert D. Wilson Member Warren Brundage, resigned from the Committee. The Committee thanked him for his time and a motion was made by Susan Romanski and seconded by Ellen Muller to replace Mr. Brundage with Robert D. Wilson Guidance Counselor Erica Germani. The motion carried with all affirmative.

The Committee decided to continue to hold the upcoming meetings via Zoom until further notice. Any member is welcome to come to the District Office or can participate via Zoom. The September meeting of the Workplace Safety Committee will be held in the conference room of the Administration office on **Tuesday, September 22, 2020 at 9:00 AM.**

Adjournment

Jennifer Keating made a motion seconded by Paul Gregorski to adjourn the meeting of the Workplace Safety Committee meeting at 9:18 AM.

The motion carried with all affirmative.

Susan Romanski
Secretary
Workplace Safety Committee

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