

# Board Minutes August 5, 2020

WESTERN WAYNE SCHOOL DISTRICT  
ADMINISTRATION OFFICE  
1970C Easton Turnpike  
LAKE ARIEL, PA 18436

The regular monthly meeting of the Western Wayne Board of Education was held on August 5, 2020 via zoom due to the COVID-19 pandemic and was broadcast over YouTube.

The meeting was advertised in the legal section of the July 25, 2020 edition of the Tri-County Independent.

Board President Bernice Fiorella called the meeting to order at 7:08 P.M.

Mrs. Fiorella offered a prayer followed by the Pledge of Allegiance.

Mrs. Fiorella announced that the Board of Education met in Executive session prior to the meeting at 6 P.M. for legal and personnel issues and will meet again following the conclusion of this public meeting.

Miss Emmett took roll call. Nine (9) Board Members were present and are listed as follows:

Board President – Bernice Fiorella  
Board Vice President – Rick Hoch  
Board Treasurer – Jeffrey Gogolski  
Board Member – Dana DeSiato  
Board Member – Gary Enslin

Board Member – William Gershey  
Board Member – Joseph Gombita  
Board Member – Michael Ochlan  
Board Member – Ethan Wood

Solicitor Matthew Meagher present.

Administrators Present: Superintendent Dr. Matthew Barrett, Assistant to Superintendent Cindy LaRosa, Business Manager/Board Secretary Rose Emmett.

All other Administrators were excused.

Mr. Hoch made a motion to approve items 6 through 11 all together. The motion was seconded by Mr. Gogolski.

The motion carried with all affirmatives.

## **6. Approval of Minutes**

The Board of Education accepted the minutes generated from the Work Session of June 3, 2020, the Regular Board Meeting of June 10, 2020; the Special Meeting for General Purposes of June 15, 2020 and the Special Meeting for Adoption of the 2020-2021 Fiscal Budget and General Purposes of June 24, 2020.

## **7. Treasurer's Report**

The Board of Education accepted the Treasurer's reports generated from the General Account and the Student Activities Account for April, May and June 2020.

## **8. Approval of Bills**

The Board of Education approved the payment of bills generated from the General Account, the Food Service Account and the Construction Account.

## **10. 2020-2021 School Calendar Revisions**

The Board of Education approved the following revisions to the 2020-2021 school calendar as follows:

- a. Teacher In-Service Days – Wednesday, September 2 & Thursday, September 3, 2020
- b. First day of School – Tuesday, September 8, 2020
- c. Noon Dismissal/Teacher Act 80 Day - Columbus Day – Monday, October 12, 2020
- d. No School – Martin Luther King Jr. Day – Monday, January 18, 2021

## **11. Act 80 Days**

The Board of Education approved the listed early dismissal days for students in order to conduct Act 80 activities with the Professional Staff:

- a. September 8,9,10,11, 2020
- b. October 12, 2020
- c. November 11, 2020
- d. February 12, 2021
- e. March 12, 2021

## **Public Recognition**

None

## **12. Section 520.1 Emergency Instructional Time/Resolution**

A motion was made by Mr. Hoch and seconded by Mr. Wood to affirm Section 520.1 of the School Code Resolution and to provide flexibility to meet minimum instructional time requirements in the event of an emergency. Pennsylvania Department of Education considers the World Health Organization-declared COVID-19 a global pandemic and an emergency as contemplated by Section 520.1.

The motion carried with all affirmatives.

## **13. Resolution**

A motion was made by Mr. Gombita and seconded by Mr. Hoch to approve the following resolution:

- a. Employee Quarantine Resolution

The motion carried with all affirmatives.

#### **14. Western Wayne Health & Safety/Reopening Plan**

A motion was made by Mr. Ochlan and seconded by Mr. Hoch to approve the Western Wayne Health and Safety/Reopening Plan. This plan is subject to change and will be reviewed and revised as needed. **ATTACHMENT I**

The motion carried with all affirmatives.

Mr. Gershey made a motion to approve items 15 through 36 all together; the motion was seconded by Mr. Wood.

The motion carried with all affirmatives.

#### **15. Authorization**

The Board of Education authorized the Honesdale National Bank to debit our General Fund Account for the payment of interest and principal on all bond payments that come due during the period July 1, 2020 through June 30, 2021.

#### **16. Service Contracts**

The Board of Education approved the attached list of Service Contracts all for the one-year period commencing August 01, 2020. **ATTACHMENT II**

#### **17. Real Estate Tax Rebate**

The Board of Education approved a Real Estate Tax Rebate in the amount of \$612.28 on property # 26-0-0330-009.0007 in Sterling Township. The rebate is due to a land appraisal correction.

#### **18. Board Policy – update**

The Board of Education approved the update to the following Policy:

800 Operations

808.2 Student Meal Charging

#### **19. Memorandum of Understandings**

The Board of Education approved the following Memorandum of Understandings between Western Wayne School District and the Western Wayne Education Association:

- a. Full-time Elementary Special Education Position
- b. Extracurricular Weight Room positions/After School Professional Development

#### **20. Handbooks**

The Board of Education approved the following Handbooks to be used for the 2020-2021 school year subject to change due to related policies and procedures:

- a. Teacher Handbooks
- b. Student Handbooks
- c. Coaches and Advisors Handbook and Student Activities Handbook
- d. Personal Service Providers Handbook
- e. Para educator Handbook
- f. Bus/Van Contractors Handbook
- g. ELD (English Language Development) Handbook
- h. PBIS Behavior Handbook

## **21. School Safety and Security Coordinator**

The Board of Education appointed the Superintendent as the District's "School Safety and Security Coordinator" for the 2020-2021 school year.

## **22. Transportation Drivers and Substitutes**

The Board of Education authorized the Superintendent to approve the Western Wayne School District Transportation Drivers and Substitutes for the Transportation contractors for the 2020-2021 school year contingent upon receipt of necessary paperwork and submit the report to the Board at the September 2, 2020 meeting.

## **23. Transportation Contracts**

The Board of Education authorized the Superintendent to award the Transportation Contracts for the 2020-2021 school year and submit the report to the Board at the September 2, 2020 meeting.

## **24. Agreement – Head Start**

The Board of Education approved the joint educational partnership between Western Wayne School District and the Scranton-Lackawanna Human Development Agency Inc., Head Start Program effective July 1, 2020 to June 30, 2021.

## **25. Agreement – New Story**

The Board of Education approved an Agreement between Western Wayne School District and New Story at daily tuition rates of \$255.00; \$350.00; or \$500.00 per day for the 2020-2021 school year depending on student needs.

## **26. Agreement – PATH**

The Board of Education approved an Agreement between Western Wayne School District and PA Treatment & Healing (PATH) at a daily tuition rate of \$80.00 and Special Education AEDY rate of \$85.00 per day for the 2020-2021 school year.

## **27. Agreement – Guide Light, Limited**

The Board of Education approved an agreement between Western Wayne School District and Guide Light, Limited at \$450.00 per day as needed effective September 1, 2020 through June 30, 2021.

## **28. Agreement – Dual Enrollment**

The Board of Education approved the Dual Enrollment Agreement between Western Wayne School District and the following schools for the 2020-2021 school year:

- a. Lackawanna College

**29. Agreement – Interpreter**

The Board of Education approved an agreement between Western Wayne School District and Danielle Cavanagh as an educational interpreter at a rate Of \$40.00/hr (Monday thru Friday: 7 AM-5 PM) \$45.00/hr (Monday-Friday: 5 PM -7 AM), Saturday-Sunday: 8 AM-11 PM) and Holiday: 8 AM-11 PM) for the 2020-2021 school year.

**30. Agreement – Summer 2020**

The Board of Education approved an agreement between Western Wayne School District and the Western Pennsylvania School for the Deaf 2020 summer Preschool (Early Intervention) program effective July 2020 at a cost of \$2,000.00 per student.

**31. Agreement – VIP**

The Board of Education approved an Agreement between Western Wayne School District and Victims’ Intervention Program (VIP) at a cost of \$5,000.00 for the 2020-2021 school year.

**32. Agreement**

The Board of Education approved an agreement between Western Wayne School District and Wayne County Office of Behavioral and Developmental Programs and Early Intervention regarding the Student Assistant Program for the 2020-2021 school year.

**33. Agreement – Saint Joseph’s Center**

The Board of Education approved an agreement with Saint Joseph’s Center to provide services to Western Wayne children at the rate of pay per Access Rate. Services will be provided on an as needed basis as determined by the child’s IEP team for the contract period July 1, 2020 thru June 30, 2021.

**34. Purchase of Bread**

The Board of Education authorized Food Service Manager Maria Liptak to purchase bread from BIMBO Bakeries, USA, Inc. for the 2020-2021 school year.

**35. Purchase of Milk**

The Board of Education authorized Food Service Manager Maria Liptak to purchase milk from Pocono Mountain Dairies for the 2020-2021 school year.

**36. Job Description**

The Board of Education approved the following job description:

- a. Assistant Director of Special Education

**37. Personnel**

**a. District Substitute List 2020-2021 School year**

A motion was made by Mr. Gogolski and seconded by Mr. Gombita to approve the attached District Substitute list for the 2020-2021 school year per Certification, Act 24/34/151/114/153/168 Guidelines, and Employment Eligibility Verification – U.S. Department of Justice. **ATTACHMENT III**

The motion carries with all affirmatives.

**b. Sabbatical Requests**

A motion was made by Mr. Gombita and seconded by Mr. Hoch to approve the following Sabbatical Leave of Absence requests for the 2020-2021 school year:

1. PS#02-20-21 – Restoration of Health
2. PS#03-20-21 – Professional Development

The motion carries with all affirmatives.

**c. Resignation/Retirement**

A motion was made by Mr. Wood and seconded by Mr. Gombita to accept the resignation for retirement purposes of Michael Rotolo, Custodian effective December 30, 2020.

The motion carries with all affirmatives.

**d. Appointment – Long Term Substitutes**

A motion was made by Mr. Hoch and seconded by Mr. Wood to approve the recommendation of the Superintendent and District Administrators in the following appointments:

1. Siena Cardamone – Long Term Substitute – Special Education – Step 1M - \$57,673.00 – with applicable fringe benefits effective for the 2020-2021 school year.
2. Taber Starnes – Long Term Substitute – Music – Step 1B - \$53,123.00 – with applicable fringe benefits effective for the 2020-2021 school year.
3. Kevin Karabin – Long Term Substitute – Social Studies – Step 1B - \$53,123.00 with applicable fringe benefits effective for the 2020-2021 school year.

The motion carries with all affirmatives.

**e. Appointment – TPE**

A motion was made by Mr. Ochlan and seconded by Mr. Hoch to approve the recommendation of the Superintendent and District Administrators in the following appointment:

1. Linnea Barth – TPE – Part Time Art – Step 2M \$58,173.00 Pro-rated – with applicable Fringe benefits effective the start of the 2020-2021 school year.

The motion carries with all affirmatives.

**f. Transfer - Paraprofessional**

A motion was made by Mr. Wood and seconded by Mr. Gogolski to approve the recommendation of the Superintendent and District Administrators to transfer Naomi Spewak from part time Food Service to full time Paraprofessional with applicable fringe benefits effective the start of the 2020-2021 school year.

The motion carries with all affirmatives.

**g. Appointment - Paraprofessional**

A motion was made by Mr. Gogolski and seconded by Mr. Wood to appoint Erica Musgrave as a Paraprofessional at the rate of \$10.50 per hour with applicable fringe benefits effective the start of the 2020-2021 school year.

The motion carries with all affirmatives.

**h. Appointment of Mentor**

A motion was made by Mr. Gombita and seconded by Mr. Hoch to appoint the following mentor for the 2020-2021 school year at the salary listed in the Professional Employees Contract:

MENTOR	PROFESSIONAL EMPLOYEE	SALARY
Jill Mackarey	Linnea Barth	\$1,623.00

The motion carries with all affirmatives.

**i. Approval of Elementary Student Assistance Program Team Members**

A motion was made by Mr. Wood and seconded by Mr. Gershey to approve the following Elementary Student Assistance Program Team Members for the 2020-2021 school year:

1. Maria Miller – Robert D. Wilson Elementary
2. Erica Germani
3. Jessica Matthews
4. Kelly Vinton
5. Maria Shelp
6. Justin Pidgeon – EverGreen Elementary
7. Kerrie Fitzsimmons
8. Anna Culkin
9. Christy Davis
10. Susan Schlasta
11. Kenny Hemmler
12. Jill Butler
13. Sara Lowe

14. Tara Morcom
15. Melissa Cottone

The motion carries with all affirmatives.

#### **j. Appointment – Fall Coaches**

A motion was made by Mr. Gombita and seconded by Mr. Hoch to appoint the following to the listed coaching positions for the 2020-2021 school year at the salary listed in the Professional Employees Contract contingent upon receipt of clearances and employment paperwork:

1. John Boandl	Football, Assistant-4th yr	\$4,817.46
2. Kevin Roginski	Football, Assistant-1st yr	\$4,723.00
3. Todd Pauler*	Soccer, Boys Jr High – 1st yr	\$1,264.50
4. Charles Bayly*	Soccer, Boys Jr High – 1st yr	\$1,264.50
5. Rebekah Shepard	Soccer, Girls Assistant – 1st yr	\$3,407.00

The motion carries with all affirmatives.

#### **k. Approval – Volunteers**

A motion was made by Mr. Gogolski and seconded by Mr. Wood to approve the following to the list of volunteers for the 2020-2021 school year contingent upon receipt of clearances and COVID 19 regulations. Attendance by request of the Building Principal:

1. Christine Faustmann – EverGreen Elementary
2. Gayle Hemmler – EverGreen Elementary
3. Dawn Gnall – EverGreen Elementary
4. Sandra Mullen – EverGreen Elementary
5. Maria Nunley – EverGreen Elementary
6. Donna Urian - Band
7. Kevin Urian - Band
8. Tracy Lamberton - Band
9. Sandy Summers - Band
10. Allison Wallace - Band
11. Debbie Wilson - Band
12. Denise Pfister - Band
13. Fran Boots - Band
14. Gina Knect - Band
15. Krista Mangieri – Band
16. Lisa Weinczyk – Band
17. Sandi Beavers – Band
18. Frank DeNunzio - Band
19. Fran Vitovsky – High School
20. Clay LaCoe Jr – Middle School
21. Bernice Fiorella – Middle School
22. Glen Fiorella – Middle School
23. Dana DeSiato – Middle & High School

The motion carries with all affirmatives.



**Informational Items:**

STUDENT TEACHER/INTERN: EDINBORO UNIVERSITY: Intern – Alina Jones – September 2020 through May 2021 – Susan Schlasta. All interns are temporarily on hold until further notice, as per Dr. Barrett.

**Correspondence**

None.

**Federal Program Report**

No report.

**Other Business**

None.

**Future Meetings**

Wednesday, August 26, 2020 - 6:00 P.M. Board Committee Meeting, via ZOOM, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Wednesday, September 2, 2020 - 7:00 P.M. Public Board Meeting, via ZOOM, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

**Meetings held**

July 22, 2020 – 6:00 P.M. Executive Session for Personnel, via ZOOM

July 29, 2020 – 6:00 P.M. Board Work Session, via ZOOM, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

**Adjournment**

A motion was made by Mr. Hoch and seconded by Mrs. Fiorella to adjourn the regularly scheduled meeting of the Western Wayne Board of Education at 7:27 P.M.

The motion carried with all affirmatives.

Respectfully Submitted,



Rose E. Emmett  
Board Secretary

ATTEST: \_\_\_\_\_

APPROVED: \_\_\_\_\_