

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C EASTON TURNPIKE
LAKE ARIEL PA 18436

MEMORANDUM

TO: All School Board Members

FROM: Matthew Barrett, Ed.D., Superintendent

DATE: August 5, 2020

SUBJECT: AGENDA - Board Meeting
WEDNESDAY, AUGUST 05, 2020 - 7:00 P.M.
District Board Room - Administration Building

1. Call to Order Bernice Fiorella, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

5. **BOARD**

ADMINISTRATION

___ Bernice Fiorella, President
___ Rick Hoch, Vice President
___ Jeffrey Gogolski, Treasurer
___ Dana DeSiato
___ Gary Enslin
___ William Gershey
___ Joseph Gombita
___ Michael Ochlan
___ Ethan Wood

___ Matthew Barrett, Ed.D., Superintendent
___ Cynthia LaRosa, Ph.D., Assistant to Superintendent
___ Rose Emmett, Business Manager/Board Secretary
___ Paul Gregorski, High School Principal
___ Jennifer Bradley, Middle School Principal
___ Justin Pidgeon, EverGreen Principal
___ Maria Miller, Robert D. Wilson Principal
___ Elizabeth Watson, Principal of STEAM
___ Matthew Barr, High School Ass't Principal
___ Kerrie Fitzsimmons, EverGreen Ass't Principal
___ Jennifer DeNike, Director of Special Education
___ Angela Geyer, Ed.D., Ass't Director of Sp. Ed.
___ Elizabeth Gregory, EI Supervisor
___ Maria Liptak, Food Service Director
___ Brian Seaman, Technology Director
___ Joseph Dunda, Director of Building & Grounds
___ Robert Black, Athletic Director

SOLICITOR

___ Matthew Meagher

6. Approval of Minutes
Board Work Session Meeting - June 3, 2020
Regular Board Meeting - June 10, 2020
Special Meeting for General Purposes - June 15, 2020
Special Meeting for Adoption of 2020-2021 Fiscal Budget and General Purposes - June 24, 2020

7. Treasurer's Report
General Account
Student Activities Account - April, May, June 2019

8. Approval of Bills - Prepaid and Current
General Account
Food Service Account
Construction Account

9. Recognition of Public - 15 minutes

10. 2020-2021 School Calendar Revisions

It is recommended that the Board of Education approve the following revisions to the 2020-2021 school calendar as follows:

- a. Teacher In-Service Days - Wednesday, September 2 & Thursday, September 3, 2020
- b. First day of School - Tuesday, September 8, 2020
- c. Noon Dismissal/Teacher Act 80 Day - Columbus Day - Monday, October 12, 2020
- c. No School - Martin Luther King Jr. Day - Monday, January 18, 2021

11. Act 80 Days

It is recommended that the Board of Education approve the listed early dismissal days for students in order to conduct Act 80 activities with the Professional Staff:

- a. September 8,9,10,11, 2020
- b. October 12, 2020
- c. November 11, 2020
- d. February 12, 2021
- e. March 12, 2021

12. Section 520.1 Emergency Instructional Time/Resolution

It is recommended that the Board of Education affirm Section 520.1 of the School Code Resolution and to provide flexibility to meet minimum instructional time requirements in the event of an emergency. Pennsylvania Department of Education considers the World Health Organization-declared COVID-19 a global pandemic and an emergency as contemplated by Section 520.1.

13. Resolution

It is recommended that the Board of Education approve the following resolution:

- a. Employee Quarantine Resolution

14. Western Wayne Health & Safety/Reopening Plan

It is recommended that the Board of Education approve the Western Wayne Health and Safety/Reopening Plan. This plan is subject to change and will be reviewed and revised as needed.

ATTACHMENT I

15. Authorization

It is recommended that the Board of Education authorize the Honesdale National Bank to debit our General Fund Account for the payment of interest and principal on all bond payments that come due during the period July 1, 2020 through June 30, 2021.

16. Service Contracts

It is recommended that the Board of Education approve the attached list of Service Contracts all for the one-year period commencing August 01, 2020.

ATTACHMENT II

17. Real Estate Tax Rebate

It is recommended that the Board of Education approve a Real Estate Tax Rebate in the amount of \$612.28 on property # 26-0-0330-009.0007 in Sterling Township. The rebate is due to a land appraisal correction.

18. Board Policy - update

It is recommended that the Board of Education approve the update to the following Policy:

- 800 Operations
- 808.2 Student Meal Charging

19. Memorandum of Understandings

It is recommended that the Board of Education approve the following Memorandum of Understandings between Western Wayne School District and the Western Wayne Education Association:

- a. Full-time Elementary Special Education Position
- b. Extracurricular Weight Room positions/After School Professional Development

20. Handbooks

It is recommended that the Board of Education approve the following Handbooks to be used for the 2020-2021 school year subject to change due to related policies and procedures:

- a. Teacher Handbooks
- b. Student Handbooks
- c. Coaches and Advisors Handbook and Student Activities Handbook
- d. Personal Service Providers Handbook

- e. Para educator Handbook
- f. Bus/Van Contractors Handbook
- g. ELD (English Language Development) Handbook
- h. PBIS Behavior Handbook

21. School Safety and Security Coordinator

It is recommended that the Western Wayne District Board of Education appoint the Superintendent as the District's "School Safety and Security Coordinator" for the 2020-2021 school year.

22. Transportation Drivers and Substitutes

It is recommended that the Board of Education authorize the Superintendent to approve the Western Wayne School District Transportation Drivers and Substitutes for the Transportation contractors for the 2020-2021 school year contingent upon receipt of necessary paperwork and submit the report to the Board at the September 2, 2020 meeting.

23. Transportation Contracts

It is recommended that the Board of Education authorize the Superintendent to award the Transportation Contracts for the 2020-2021 school year and submit the report to the Board at the September 2, 2020 meeting.

24. Agreement - Head Start

It is recommended that the Board of Education approve the joint educational partnership between Western Wayne School District and the Scranton-Lackawanna Human Development Agency Inc., Head Start Program effective July 1, 2020 to June 30, 2021.

25. Agreement - New Story

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and New Story at daily tuition rates of \$255.00; \$350.00; or \$500.00 per day for the 2020-2021 school year depending on student needs.

26. Agreement - PATH

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and PA Treatment & Healing (PATH) at a daily tuition rate of \$80.00 and Special Education AEDY rate of \$85.00 per day for the 2020-2021 school year.

27. Agreement - Guide Light, Limited

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Guide Light, Limited at \$450.00 per day as needed effective September 1, 2020 through June 30, 2021.

28. Agreement - Dual Enrollment

It is recommended that the Board of Education approve the Dual Enrollment Agreement between Western Wayne School District and the following schools for the 2020-2021 school year:

a. Lackawanna College

29. Agreement - Interpreter

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Danielle Cavanagh as an educational interpreter at a rate Of \$40.00/hr (Monday thru Friday: 7 AM-5 PM) \$45.00/hr (Monday-Friday: 5 PM -7 AM), Saturday-Sunday: 8 AM-11 PM) and Holiday: 8 AM-11 PM) for the 2020-2021 school year.

30. Agreement - Summer 2020

It is recommended that the Board of Education approve an agreement between Western Wayne School District and the Western Pennsylvania School for the Deaf 2020 summer Preschool (Early Intervention) program effective July 2020 at a cost of \$2,000.00 per student.

31. Agreement - VIP

It is recommended that the Board of Education approve an Agreement between Western Wayne School District and Victims' Intervention Program (VIP) at a cost of \$5,000.00 for the 2020-2021 school year.

32. Agreement

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Wayne County Office of Behavioral and Developmental Programs and Early Intervention regarding the Student Assistant Program for the 2020-2021 school year.

33. Agreement - Saint Joseph's Center

It is recommended that the Board of Education approve an agreement with Saint Joseph's Center to provide services to Western Wayne children at the rate of pay per Access Rate. Services will be provided on an as needed basis as determined by the child's IEP team for the contract period July 1, 2020 thru June 30, 2021.

34. Purchase of Bread

It is recommended that the Board of Education authorize Food Service Manager Maria Liptak to purchase bread from BIMBO Bakeries, USA, Inc. for the 2020-2021 school year.

35. Purchase of Milk

It is recommended that the Board of Education authorize Food Service Manager Maria Liptak to purchase milk from Pocono Mountain Dairies for the 2020-2021 school year.

36. Job Description

It is recommended that the Board of Education approve the following job description:

a. Assistant Director of Special Education

37. Personnel

a. District Substitute List 2020-2021 School year

It is recommended that the Board of Education approve the attached District Substitute list for the 2020-2021 school year per Certification, Act 24/34/151/114/153/168 Guidelines, and Employment Eligibility Verification - U.S. Department of Justice. **ATTACHMENT III**

b. Sabbatical Requests

It is recommended that the Board of Education approve the following Sabbatical Leave of Absence requests for the 2020-2021 school year:

1. PS#02-20-21 - Restoration of Health
2. PS#03-20-21 - Professional Development

c. Resignation/Retirement

It is recommended that the Board of Education accept the resignation for retirement purposes of Michael Rotolo, Custodian effective December 30, 2020.

d. Appointment - Long Term Substitutes

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointments:

1. **Siena Cardamone** - Long Term Substitute - Special Education - Step 1M - \$57,673.00 - with applicable fringe benefits effective for the 2020-2021 school year.
2. **Taber Starnes** - Long Term Substitute - Music - Step 1B - \$53,123.00 - with applicable fringe benefits effective for the 2020-2021 school year.
3. - Long Term Substitute - Social Studies - Step - \$ - with applicable fringe benefits effective for the 2020-2021 school year.

e. Appointment - TPE

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators in the following appointment:

1. **Linnea Barth** - TPE - Part Time Art - Step 2M \$58,173.00 Pro-rated - with applicable Fringe benefits effective the start of the 2020-2021 school year.

f. Transfer - Paraprofessional

It is recommended that the Board of Education approve the recommendation of the Superintendent and District Administrators to transfer Naomi Spewak from part time Food Service to full time Paraprofessional with applicable fringe benefits effective the start of the 2020-2021 school year.

g. Appointment - Paraprofessional

It is recommended that the Board of Education appoint Erica Musgrave as a Paraprofessional at the rate of \$10.50 per hour with applicable fringe benefits effective the start of the 2020-2021 school year.

h. Appointment of Mentor

It is recommended that the Board of Education appoint the following mentor for the 2020-2021 school year at the salary listed in the Professional Employees Contract:

MENTOR	PROFESSIONAL EMPLOYEE	SALARY
Jill Mackarey	Linnea Barth	\$1,623.00

i. Approval of Elementary Student Assistance Program Team Members

It is recommended that the Board of Education approve the following Elementary Student Assistance Program Team Members for the 2020-2021 school year:

1. Maria Miller - **Robert D. Wilson Elementary**
2. Erica Germani
3. Jessica Matthews
4. Kelly Vinton
5. Maria Shelp
6. Justin Pidgeon - **EverGreen Elementary**
7. Kerrie Fitzsimmons
8. Anna Culkin
9. Christy Davis
10. Susan Schlasta
11. Kenny Hemmler
12. Jill Butler
13. Sara Lowe
14. Tara Morcom
15. Melissa Cottone

j. Appointment - Fall Coaches

It is recommended that the Board of Education appoint the following to the listed coaching positions for the 2020-2021 school year at the salary listed in the Professional Employees Contract contingent upon receipt of clearances and employment paperwork:

1. John Boardl	Football, Assistant-4th yr	\$4,817.46
2. Kevin Roginski	Football, Assistant-1 st yr	\$4,723.00
3. Todd Pauler*	Soccer, Boys Jr High - 1 st yr	\$1,264.50
4. Charles Bayly*	Soccer, Boys Jr High - 1 st yr	\$1,264.50
5. Rebekah Shepard	Soccer, Girls Assistant - 1 st yr	\$3,407.00

k. Approval - Volunteers

It is recommended that the Board of Education approve the following to the

list of volunteers for the 2020-2021 school year contingent upon receipt of clearances and COVID 19 regulations. Attendance by request of the Building Principal:

1. Christine Faustmann - EverGreen Elementary
2. Gayle Hemmler - EverGreen Elementary
3. Christine Faustmann - EverGreen Elementary
4. Dawn Gnall - EverGreen Elementary
5. Sandra Mullen - EverGreen Elementary
6. Maria Nunley - EverGreen Elementary
7. Donna Urian - Band
8. Kevin Urain - Band
9. Tracy Lamberton - Band
10. Sandy Summers - Band
11. Allison Wallace - Band
12. Debbie Wilson - Band
13. Denise Pfister - Band
14. Fran Boots - Band
15. Gina Knect - Band
16. Krista Mangieri - Band
17. Lisa Weinczyk - Band
18. Sandi Beavers - Band
19. Frank DeNunzio - Band
20. Fran Vitovsky - High School
21. Clay LaCoe Jr - Middle School
22. Bernice Fiorella - Middle School
23. Glen Fiorella - Middle School
24. Dana DeSiato - Middle & High School

38. Informational Items:

- a. STUDENT TEACHER/INTERN: **EDINBORO UNIVERSITY:** Intern - Alina Jones - September 2020 through May 2021 - Susan Schlasta.

39. Correspondence:

40. Federal Program Report

41. Other Business

42. Future Meetings

Wednesday, August 26, 2020 - 6:00 P.M. Board Committee Meeting, via ZOOM, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Wednesday, September 2, 2020 - 7:00 P.M. Public Board Meeting, via ZOOM, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

Informational: Meetings held

July 22, 2020 - 6:00 P.M. Executive Session for Personnel, via ZOOM

July 29, 2020 - 6:00 P.M. Board Work Session, via ZOOM, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436.

43. Adjournment - Board Policy - 11:00 P.M.