



WESTERN WAYNE
SCHOOL DISTRICT

INSTRUCTIONAL SERVICES

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JENNIFER DENIKE Ed.D.

Director of Special Education

MICHAEL C. MOTSKO M.Ed.

Assistant Director of Special Education

Dear Parents/Guardians,

As we prepare for the 2026–2027 school year, the Western Wayne School District Department of Instructional Services is transitioning to an electronic signature (E-sign) process for Special Education documents.

Beginning this school year, many of the forms and documents requiring your review and signature, including Notices of Recommended Educational Placement (NOREPs), Permission to Evaluate/Reevaluate forms, and other Special Education paperwork, will be sent electronically through our secure document system.

This transition is intended to:

- Provide a more convenient and efficient way to review and sign documents.
- Reduce paperwork and mailing delays.
- Ensure families receive important information in a timely manner.

You will receive an email with instructions on how to access, review, and securely sign documents electronically. The process is simple and can be completed using a computer, tablet, or smartphone.

If you do not have reliable internet access or prefer to receive paper copies of special education documents, please contact your child's case manager or the Instructional Services Office. We are committed to ensuring all families have access to the information and support they need.

Thank you for your continued partnership in supporting your child's education. We look forward to working with you throughout the 2026–2027 school year.

Sincerely,

Department of Instructional Services
Western Wayne School District

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