

**WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C EASTON TURNPIKE
LAKE ARIEL, PA 18436**

MEMORANDUM

TO: All School Board Members
FROM: Matthew Barrett, Ed.D.
Superintendent

DATE: November 5, 2018

SUBJECT: AGENDA - Board Meeting
MONDAY, NOVEMBER 05, 2018 - 7:00 P.M.
District Board Room - Administration Building

1. Call to Order Bernice Fiorella, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

BOARD

___ Bernice Fiorella, President
___ Rick Hoch, Vice President
___ Jeffrey Gogolski, Treasurer
___ Gary Enslin
___ William Gershey
___ Joseph Gombita
___ Michael Ochlan
___ Roger Shaffer Jr.
___ Ethan Wood

ADMINISTRATION

___ Matthew Barrett, Ed.D., Superintendent
___ Ellen Faliskie, Assistant Superintendent
___ Rose Emmett, Business Manager/Board Secretary
___ Paul Gregorski, High School Principal
___ Kristen Donohue, Middle School Principal
___ Justin Pidgeon, EverGreen Principal
___ Maria Miller, Robert D. Wilson Principal
___ Jennifer Bradley, Assistant HS Principal
___ Elizabeth Watson, Assistant MS Principal
___ Kerrie Fitzsimmons, Ass't EverGreen Principal
___ Cynthia LaRosa, Director of Special Education
___ Jennifer DeNike, Ass't Director of Special Ed
___ Elizabeth Gregory, EI Supervisor
___ Maria Liptak, Food Service Director
___ Brian Seaman, Director of Technology
___ Joseph Dunda, Director of Building & Grounds
___ Robert Black, Athletic Director

SOLICITOR

___ Matthew Meagher

5. Approval of Minutes
Regular Board Meeting - October 01, 2018
6. Treasurer's Reports
General Account
Food Service Account
Student Activities Account - July, August, September 2018

7. Approval of Bills
 General Account
 Food Service Account

8. Accounting of Taxes

9. Student Recognition

10. Recognition of Public - 15 minutes

11. Enrollment: Day #43 2018-2019 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		14			7								21
PRE K	58			33									91
KDG	60	10		40	4								114
GR. 1	75	14		26	8								123
GR. 2	68	15		31	8								122
GR. 3	56	29		39	7								131
GR. 4	61	21		30	11								123
GR. 5	59	19		41	16								135
GR. 6							108	26	6				140
TOTAL	437	122	0	240	61	0	108	26	6	0	0	0	1,000
GR. 7							97	32	3				132
GR. 8							109	20	5				134
GR. 9										132	28	7	167
GR. 10										107	35	3	145
GR. 11										130	27	4	161
GR. 12										142	23	1	166
TOTAL	437	122	0	240	61	0	314	78	14	511	113	15	1,905

Key: SN - Special Needs, P - Placement outside of District
 Totals: EverGreen-559; RDW-301; MS-406; HS-639 Total 1,905
 Last Month's Total 1,910

12. District Comprehensive Plan

It is recommended that the Board of Education approve the District Level Comprehensive Plan for three years starting July 1, 2019 through June 30, 2022.

13. Revised Board Policies

It is recommended that the Board of Education approve the revision of the following Policies:

- 100 PROGRAMS
 - 103 Nondiscrimination in School and Classroom Practices
 - 103.1 Nondiscrimination - Qualified Students with Disabilities
 - 104 Nondiscrimination in Employment and Contract Practices
- 200 PUPILS
 - 239 Foreign Exchange Students
- 300 EMPLOYEES
 - 311 Reduction of Staff
- 600 FINANCES
 - 626.5 Federal Programs - Procurement
- 800 OPERATIONS
 - 808 Food Services

14. Food Service Procurement Procedures Revision

It is recommended that the Board of Education approve the revision to the Procurement Plan for obtaining items for use in the Child Nutrition Program.

15. Memorandum of Understanding

It is recommended that the Board of Education approve the following Memorandum of Understanding between Western Wayne School District and the Western Wayne Education Support Professionals Association:

- a. Floater Custodian Worker

16. Transportation Drivers and Substitutes

It is recommended that the Board of Education approve the following to the list of Western Wayne School District Transportation Drivers and Substitutes for the listed contractors for the 2018-2019 school year as follows contingent upon receipt of necessary paperwork:

- a. Contractor Jennifer Pappas - Drivers Kim Glatz and Kayla Drake
- b. Contractor Wilmarth Transportation LLC - Driver Allison Wilmarth

17. Transportation - Change

It is recommended that the Board of Education approve the following Transportation Contract change at State Formula for the 2018-2019 school year:

- a. Contractor Henwood Busing - Van #128 - Lake Ariel to NEIU Learning Campus effective October 16, 2018.

18. Transportation - New

It is recommended that the Board of Education approve the following new Transportation Contract at State Formula for the 2018-2019 school year:

- a. Contractor Henwood Busing - Van #73 - Lake Ariel to Alternative Learning Center, Plains effective October 25, 2018.

19. Agreement - Luzerne IU #18

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Luzerne IU #18 at a rate of \$130.20/day per pupil effective July 1, 2018 through June 30, 2019.

20. Agreement - Merakey Scranton School

It is recommended that the Board of Education approve an agreement between Western Wayne School District and Merakey Scranton School at a rate of \$165.00/day effective August 1, 2018 thru June 24, 2019.

21. Facility Use Requests

It is recommended that the Board of Education approve the listed facility use requests for the 2018-2019 school year with the understanding that the buildings are unavailable if the school is closed for weather, other emergencies or holidays:

- a. EverGreen Elementary - North Pocono Preschool-Hamlin LEAP After-school care - Gail Laskowski, Director.
- b. Robert D. Wilson Elementary - Ages and Stages School Age Enrichment Program - LuAnn DuPlessis, Director.

22. Overnight Trip/Chaperones

It is recommended that the Board of Education approve the following overnight Trip and chaperones:

- a. National Honor Society - Boston, MA - May 21-23, 2019 - Approximately 60-70 students and 5 chaperones. Student funded trip (District cost is \$1425.00 for substitutes). Chaperones: Kendra Wayman, Greg Butler, Tim McClure, Steve Gregorski, and Shelly Jonas.

23. Waiver of Expulsion Hearing and Stipulation

It is recommended that the Board of Education adopt the proposed Waiver of Expulsion Hearing and Stipulation relating to the following student, thereby excluding the student from the Western Wayne School District in accordance with the terms thereof.

- a. S#01-18-19

24. Personnel

a. District Substitute List

It is recommended that the Board of Education approve the following personnel to be added to the District Substitute List for the 2018-2019 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification - U.S. Department of Justice:

1. Brenda Jones - Area: Guest Teacher
2. Rosalie Lauterbach - Area: Teacher Aide
3. Eric Olsommer - Area of Certification: Elementary 4-6, Social Studies 7-8 (Eric is currently a Guest Teacher and has now received his teaching Certification).

b. Resignation - Department Chairperson

It is recommended that the Board of Education accept the resignation of Sandra Summers as English Department Co-Chairperson effective November 5, 2018.

c. Adjustment - Department Chairperson

It is recommended that the Board of Education adjust Marianne Morgan as sole English Department Chairperson effective November 5, 2018 for the remainder of the 2018-2019 school year at a prorated salary of \$1,645.52.

d. Hourly/Per Diem Rates

It is recommended that the Board of Education adjust the hourly/per diem rates effective December 1, 2018 for the 2018-2019 school year as follows:

1. Substitute Teachers - \$__ per diem
2. Guest Teachers - \$__ per diem

e. Appointment - Co-Advisors

It is recommended that the Board of Education appoint the following to the listed Co-Advisor positions for the 2018-2019 school year at the salary as listed in the Professional Employees Contract:

1. Maria Masankay	Science Olympiad HS 1 st yr (split)	\$ 326.00
2. Christine McClure	Science Olympiad HS 10 th yr (split)	\$ 337.41
3. Brian Landry	Hot Rod Club 13 th yr	\$1,409.00
4. Patrick Farley	Hot Rod Club 13 th yr	\$1,409.00

f. Appointment of Winter Coaches

It is recommended that the Board of Education appoint the following to the listed coaching position for the 2018-2019 school year at the salary listed in the Professional Employees Contract contingent upon receipt of necessary employment paperwork:

1. Brian Morcom	Wrestling, Jr. High (7,8,9)1 st yr	\$3,405.00
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2. Timothy Hess	Weight Room-Winter 7 th & 8 th Grade Fitness Room 32 sessions	\$1,901.59
3. Matt Brussel	Weight Room-Winter After School 64 Sessions -1 st year	\$3,728.60

g. Appointment of Spring Coaches

It is recommended that the Board of Education appoint the following to the listed coaching position for the 2018-2019 school year at the salary listed in the Professional Employees Contract contingent upon receipt of necessary employment paperwork:

1. Joseph Romanowski	Softball, Head - 5 th yr	\$5,731.38
2. Natalie Winters	Softball, Assistant-2 nd yr	\$3,405.00
3. Chelsey Frazier	Softball, Assistant-2 nd yr	\$3,405.00
4. Tara Morcom	Softball, Jr. High-2 nd yr	\$3,405.00
5. Justin Collins	Track, Head - 15 th yr	\$4,981.52
6. Robert Amos	Track, Assistant-5 th yr	\$2,995.74
7. Corey Foote	Track, Assistant-6 th yr	\$3,025.11
8. Shannon Sharpe	Track, Assistant-2 nd yr	\$2,937.00
9. Leonard Maiocco	Tennis, Boys-1 st yr	\$3,234.00
10. R. Darren Thorpe	Volleyball, Boys Head-13 th yr	\$3,347.19
11. Shannon Nolan	Volleyball, Boys Assistant-3 rd yr	\$2,257.26

h. Volunteers

It is recommended that the Board of Education approve the following to the list of volunteers for the 2018-2019 school year contingent upon receipt of necessary clearances:

1. Trina Collins - Track and Field
2. Joseph Fisher - Band
3. Sabrina Morgan - Robert D. Wilson Elementary
4. Deanna Owens - Great Day Volunteer
5. Megan Pajalich - Basketball Cheerleading
6. Demetria Thomas - High School and Middle School
7. Ethan Wood - Great Day Volunteer

25. Informational Items

a. **American Education Week - November 12-16, 2018**

b. **Parent/Teacher Conferences** are scheduled for **Tuesday, November 20, 2018** in all District Buildings. Conferences are scheduled for the afternoon of the 20th beginning at 1:00 PM and ending at 8:00 PM. District Administrators and teachers strongly urge all parents to participate in these conferences. This will be a noon Early Dismissal day for students for the Thanksgiving Holiday.

1. November 01, 2018 - **Sports Information Night** - 7:30 PM - HS Auditorium
2. November 02, 2018 - **ASVAB Testing** - High School
3. November 06, 2018 - **EverGreen Elementary Picture Re-Take Day**
4. November 07, 2018 - **College Fair** @ High School Gym
5. November 08, 2018 - **Veterans Day Program** - 8:50 AM - Middle School program
10:00 AM - High School program
6. November 12, 2018 - **FAFSA Completion Night** - High school - 6:00 PM

7. November 13, 2018 - **EverGreen PTA Meeting** - 3:00 PM
8. November 13, 2018 - **EverGreen PTA Book Fair/Family Night** - 6:00 to 8:00 PM
9. November 15, 2018 - **RDW PTA Meeting** - 6:30 PM
10. November 20, 2018 - **Early Dismissal Parent/Teacher Conferences** - 12:00 Noon with **Parent/Teacher Conferences** - 1:00 PM to 8:00 PM
11. November 27-30, 2018- **RDW Mobile Ag Ed Science Lab**
12. November 30, 2018 - **Red Cross Blood Drive** - High School
13. December 01, 2018 - **High School Semi Formal** at Ladore - 4:00 PM to 9:00 PM
14. December 04, 2018 - **Middle School 7th * 8th Grade Chorus Concert** - 7:00 PM
15. December 06, 2018 - Robert D. Wilson Grades 3 & 4 Concert - 7:00 PM
(weather date December 12th)
16. December 07, 2018 - **EverGreen Grade 3 Parent Day** (weather date 14th)
17. December 11, 2018 - **Middle School 7th & 8th Grade Band Concert** - 7:00 PM
18. December 11, 2018 - **EverGreen 3rd & 4th Grade Concert** - 7 PM -(snow date December 13th)
19. December 14, 2018 - **High School Concert** - 7:00 PM
20. December 20, 2018 - **RDW PTA Meeting** - 6:30 PM

26. Correspondence:
27. Superintendent's Report
28. Assistant Superintendent's Report
29. Principal's Report
30. Federal Program Report
31. Other Business
32. Future Meetings:

Tuesday, November 27, 2018 - 6:00 PM - Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

* **Monday, December 3, 2018** - 7:00 P.M. The Western Wayne Board of Education Reorganization and Regular Monthly Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Informational- Meeting Held:

October 29, 2018 - 6:00 PM - Board Committee Meeting, 7:00 PM - District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

33. Adjournment - Board Policy - 11:00 P.M.