

**WESTERN WAYNE SCHOOL DISTRICT  
ADMINISTRATION OFFICE  
1970C EASTON TURNPIKE  
LAKE ARIEL, PA 18436**

**MEMORANDUM**

TO: All School Board Members  
FROM: Matthew Barrett, Ed.D., Superintendent  
SUBJECT: AGENDA - Board Meeting  
**MONDAY, APRIL 01, 2019**  
District Board Room - Administration Building

1. Call to Order Bernice Fiorella, Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

**BOARD**

\_\_\_ Bernice Fiorella, President  
\_\_\_ Rick Hoch, Vice President  
\_\_\_ Jeffrey Gogolski, Treasurer  
\_\_\_ Gary Enslin  
\_\_\_ William Gershey  
\_\_\_ Joseph Gombita  
\_\_\_ Michael Ochlan  
\_\_\_ Roger Shaffer Jr.  
\_\_\_ Ethan Wood

**ADMINISTRATION**

\_\_\_ Matthew Barrett, Ed.D., Superintendent  
\_\_\_ Ellen Faliskie, Assistant Superintendent  
\_\_\_ Rose Emmett, Business Manager/Board Secretary  
\_\_\_ Paul Gregorski, High School Principal  
\_\_\_ Kristen Donohue, Middle School Principal  
\_\_\_ Justin Pidgeon, EverGreen Principal  
\_\_\_ Maria Miller, Robert D. Wilson Principal  
\_\_\_ Jennifer Bradley, Assistant HS Principal  
\_\_\_ Elizabeth Watson, Assistant MS Principal  
\_\_\_ Kerrie Fitzsimmons, EverGreen Ass't Principal  
\_\_\_ Cynthia LaRosa, Director of Special Education  
\_\_\_ Jennifer DeNike, Ass't Director of Spec Education  
\_\_\_ Elizabeth Gregory, Early Intervention Supervisor  
\_\_\_ Maria Liptak, Food Service Director  
\_\_\_ Brian Seaman, Technology Director  
\_\_\_ Joseph Dunda, Director of Building & Grounds  
\_\_\_ Robert Black, Athletic Director

**SOLICITOR**

\_\_\_ Matthew Meagher

5. Approval of Minutes  
Regular Board Meeting - March 05, 2019
6. Treasurer's Reports  
General Account  
Food Service Account
7. Approval of Bills  
General Account  
Food Service Account

8. Student Recognition

Bernice Fiorella, President

9. Recognition of Public - 15 minutes

10. Enrollment Report:

ENROLLMENT - DAY #124

2018-2019 SCHOOL YEAR

| GRADE        | EVERGREEN  | SN         | P        | RDW        | SN        | P        | MS         | SN        | P         | HS         | SN         | P         | TOTAL        |
|--------------|------------|------------|----------|------------|-----------|----------|------------|-----------|-----------|------------|------------|-----------|--------------|
| EARLY INT.   |            | 21         |          |            | 8         |          |            |           |           |            |            |           | 29           |
| PRE K        | 59         |            |          | 32         |           |          |            |           |           |            |            |           | 91           |
| KDG          | 58         | 15         |          | 36         | 6         |          |            |           |           |            |            |           | 115          |
| GR. 1        | 73         | 13         | 1        | 26         | 8         |          |            |           |           |            |            |           | 121          |
| GR. 2        | 61         | 19         |          | 28         | 9         |          |            |           |           |            |            |           | 117          |
| GR. 3        | 58         | 29         |          | 33         | 7         |          |            |           |           |            |            |           | 127          |
| GR. 4        | 57         | 22         |          | 30         | 11        |          |            |           |           |            |            |           | 120          |
| GR. 5        | 57         | 19         |          | 38         | 18        |          |            |           |           |            |            |           | 132          |
| GR. 6        |            |            |          |            |           |          | 111        | 26        | 5         |            |            |           | 142          |
| <b>TOTAL</b> | <b>423</b> | <b>138</b> | <b>1</b> | <b>223</b> | <b>67</b> | <b>0</b> | <b>111</b> | <b>26</b> | <b>5</b>  | <b>0</b>   | <b>0</b>   | <b>0</b>  | <b>994</b>   |
| GR. 7        |            |            |          |            |           |          | 91         | 34        | 4         |            |            |           | 129          |
| GR. 8        |            |            |          |            |           |          | 107        | 21        | 5         |            |            |           | 133          |
| GR. 9        |            |            |          |            |           |          |            |           |           | 126        | 29         | 5         | 160          |
| GR. 10       |            |            |          |            |           |          |            |           |           | 107        | 30         | 5         | 142          |
| GR. 11       |            |            |          |            |           |          |            |           |           | 132        | 26         | 7         | 165          |
| GR. 12       |            |            |          |            |           |          |            |           |           | 143        | 22         | 3         | 168          |
| <b>TOTAL</b> | <b>423</b> | <b>138</b> | <b>1</b> | <b>223</b> | <b>67</b> | <b>0</b> | <b>309</b> | <b>81</b> | <b>14</b> | <b>508</b> | <b>107</b> | <b>20</b> | <b>1,891</b> |

Key: SN - Special Needs, P - Placement outside of District

Totals: EverGreen-562; RDW-290; MS-404; HS-635 **Total: 1,891**

Last Meeting - March Total: 1,894

11. Real Estate Transfer Tax Collector

It is recommended that the Board of Education appoint the Wayne County Deputy Realty Tax collector to serve the District as Real Estate Transfer Tax Collector for the 2019-2020 school year.

12. Bond Issue

It is recommended that the Board of Education approve the Resolution, as presented by Bond Counsel, to issue the General Obligation Bonds, Series of 2019 to refinance the existing General Obligation Note of 2017 and finance Capital projects of the School District.

13. Resolution

It is recommended that the Board of Education approve the following resolution:

- a. Principles for Governance and Leadership

14. Board Policies - Review

It is recommended that the Board of Education review the following Policies:

- a. Section: 200 Pupils
  - 249 Bullying/Cyberbullying
- b. Section: 800 Operations
  - 819 Suicide Awareness, Prevention and Response
- c. Section: 300 Employees
  - 323 Tobacco Use
- d. Section: 600 Finances
  - 621 Local Taxpayer Bill of Rights
- e. Section: 900 Community
  - 917 Parental/Family Engagement

15. First Reading - Adoption of Board Policies

It is recommended that the Board of Education consider the adoption of the following Policies - First Reading:

- a. Section: 100 Programs
  - 123.2 Sudden Cardiac Arrest
- b. Section: 200 Pupils
  - 209.1 Food Allergy Management
  - 209.2 Diabetes Management
  - 250 Student Recruitment
- c. Section: 800 Operations
  - 824 Maintaining Professional Adult/Student Boundaries

16. Graduation/School Calendar Change

It is recommended that the Board of Education approve the tentative date of June 13, 2019 for Graduation and as the last day of school for all other students and June 12, 2019 as Teacher In-Service Day and to allow the Superintendent to change the dates if necessary.

17. Agreement/Data Processing Services

It is recommended that the Board of Education approve Western Wayne School District's participation in the following software services being offered by CSIU (Central Susquehanna Intermediate Unit) for the 2019-2020 school year.

- a. The Student Information System (SIS) includes Attendance, Transportation, Health, Discipline, Scheduling, and Gradebook. Cost per student is \$15.00 for first 2000 students and \$7.50 for each additional plus a flat fee of \$100.00.
- b. Payroll at a cost per student of \$4.65 for the first 2000 students and \$2.25 for each additional student.
- c. Accounts Payable/Fund Accounting at a per student cost of \$4.03 for 1st 1500 - \$2.02 for each additional student plus a flat fee of \$50.00.

- d. Personnel at a student cost of \$2.00 per student for 1<sup>st</sup> 2500 and \$1.00 for each additional student plus a flat fee of \$425.00.
- e. Employee Portal is included in the Personnel and Payroll modules.
- f. The Student Information System - GURUBoard - ZAPS Only at a cost per student of \$0.50.

(Approximate total cost of \$49,000.00)

18. Transportation Drivers and Substitutes

It is recommended that the Board of Education approve the following list of Western Wayne School District Transportation Drivers and Substitutes for the listed contractor for the 2018-2019 school year as follows contingent upon receipt of necessary paperwork:

- 1. Contractor Yatsonsky Busing, LLC - Drivers Dawn Carroll and Margaret Smith
- 2. Contractor Dianne Jenkins - Driver John Rocklin
- 3. Contractor Jennifer Pappas - Driver Ronald Butler

19. Transportation - Contract Extension

It is recommended that the Board of Education approve the following Transportation Contract Extension at State Formula for the 2018-2019 school year:

- a. Contractor Cavage Transit - Van #113 - Waymart to Fell Charter to Forest City effective March 20, 2019.
- b. Contractor Cavage Transit - Van #101 - Meet Fell Charter Van at RDW & WWHS/MS and Canaan Christian Academy effective March 21, 2019.

20. Transportation - New Contract

It is recommended that the Board of Education approve the following new Transportation Contract at State Formula for the 2018-2019 school year:

- a. Contractor Cavage Transit - Van #74 - Waymart to EverGreen Elementary effective March 26, 2019.

21. Shelter Agreement

It is recommended that the Board of Education approve a Shelter Agreement between Western Wayne School District and the American Red Cross for a period of four years (2019-2022).

22. Agreement - KidsPeace

It is recommended that the Board of Education approve an agreement between Western Wayne School District and KidsPeace for the 2018-2019 school year at a tutorial rate of \$40.00/hour.

23. Waiver of Expulsion Hearing and Stipulation

It is recommended that the Board of Education adopt the proposed Waiver of

Expulsion Hearing and Stipulation relating to the following student, thereby excluding the student from the Western Wayne School District in accordance with the terms thereof.

- a. S#12-18-19

#### 24. Overnight Trips

It is recommended that the Board of Education approve the following overnight trips and chaperones for the 2018-2019 school year:

- a. Robotics Competition - Stabler Arena, Lehigh University - April 3-6, 2019 - Nine students and one Advisor. Chaperone/Advisor: Brian Landry
- b. FRC First Worlds Championship - Detroit, Michigan - April 23-28, 2019 - Seven students and one Advisor. Chaperone/Advisor: Brian Landry

#### 25. Personnel

- a. Substitutes

It is recommended that the Board of Education approve the following personnel to be added to the District Substitute List for the 2018-2019 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification-U.S. Department of Justice:

- 1. Megan Pajalich - Area of Certification: Elementary PK-4 (previously a Guest Teacher)

- b. District Dentist

It is recommended that the Board of Education appoint Dr. Cathy Salak, DMD, as the District Dentist to examine students upon original entry and in Grades Kdg or 1, 3 and 7 at the rate of \$5.00 per student for the 2019-2020 school year. This fee will include the dental equipment needed for the screenings.

- c. District Physician

It is recommended that the Board of Education appoint Drs. Frank Moro and Nathan Greczek as District Physicians for the 2019-2020 school year, duties as defined per Pennsylvania School Code for District Policy as duly licensed by the Commonwealth of Pennsylvania - Department of Health and in compliance with Acts 24/34/151/114 Guidelines as follows:

- 1. Mandated Physicals for grades Kindergarten, 6 & 11 and sports physicals at a rate of \$20.00 per physical for the 2019-2020 school year.
- 2. Physician coverage for home football games.

- d. Resignation/Retirement

It is recommended that the Board of Education accept the resignation for retirement purposes for Susan Thivierge, Technology Coordinator effective June 30, 2019.

e. Appointment - 2018-2019 Coaching

It is recommended that the Board of Education appoint the following to the listed coaching position for the 2018-2019 school year at the salary listed in the Professional Employees Contract contingent upon receipt of required paperwork:

|                     |   |            |
|---------------------|---|------------|
| 1. Stephen Rovinsky | JV Baseball Co-coach-1 <sup>st</sup> yr | \$1,702.50 |
| 2. James Sommers    | JV Baseball Co-coach-1 <sup>st</sup> yr | \$1,702.50 |

\*One position-salary split

f. Appointment - 2019-2020 Coaching

It is recommended that the Board of Education appoint the following to the listed coaching position for the 2019-2020 school year at the salary listed in the Professional Employees Contract contingent upon receipt of required paperwork:

|                     |   |            |
|---------------------|---|------------|
| 1. Kaitlyn Torquati | Football, Cheerleading-1 <sup>st</sup> yr | \$3,681.00 |
|---------------------|---|------------|

g. Appointment - Advisors 2019-2020

It is recommended that the Board of Education appoint the following to the listed advisor position for the 2019-2020 school year at the salary listed in the Professional Employees Contract:

|                       |   |            |
|-----------------------|---|------------|
| 1. Thomas Lodini      | Mock Trial - 2 <sup>nd</sup> yr                   | \$1,534.00 |
| 2. Todd Pauler*       | Memory Book - 4 <sup>th</sup> yr                  | \$ 782.34  |
| 3. Cindy Bianchi*     | Memory Book - 4 <sup>th</sup> yr                  | \$ 782.34  |
| 4. Ryan Onder         | Scholastic Team - 15 <sup>th</sup> yr             | \$ 915.42  |
| 5. Ryan Onder         | Political Science Club - 5 <sup>th</sup> yr       | \$ 893.52  |
| 6. Jessica McLaughlin | Drama Club - 3 <sup>rd</sup> yr                   | \$1,519.80 |
| 7. Ben Gill*          | Local History Club Co-Advisor-10 <sup>th</sup> yr | \$ 725.54  |
| 8. Todd Pauler*       | Local History Club Co-Advisor-1 <sup>st</sup> yr  | \$ 701.00  |

\*One position-salary split

h. Appointments - SAP Team

It is recommended that the Board of Education approve the following appointments as SAP Team members for the 2019-2020 school year at the rate listed in the Professional Employees Contract of \$1,273.00:

1. Joseph Totsky - Middle School
2. Lisa Jacques - Middle School
3. Lori Krol - Middle School
4. Josh Rowe - Middle School
5. Vince Tomassoni - Middle School
6. Rachael Palko - High School
7. Renee Chernin - High School
8. Denise Johnson - High School
9. Tara Donleavy - High School
10. Carrie Wittenbrader - High School
11. Shelly Jonas - High School
12. Maria Masankay - High School

i. Volunteers

It is recommended that the Board of Education approve the following to the list of volunteers contingent upon receipt of required clearances:

1. Shane Grodack - Jr High Baseball
2. Nicole Williams - Unified Track and Field

26. Informational Items:

a. Compliance with Amendment of Act 39 of 2018: Testing for Lead Drinking Water

b. **IMPORTANT DATES:**

1. **April 5, 2019** - College Signing Day - High School
2. **April 7-10, 2019** - FBLA State Leadership Conference - Hershey PA
3. **April 8-12, 2019** - RDW & EverGreen Tera Nova Testing, grades 1 & 2
4. **April 9, 2019** - EverGreen PTA meeting - 7 PM
5. **April 11, 2019** - Junior Information Night - 6:00-7:30 PM - High School
6. **April 12, 2019** - EverGreen PreK "Make A Memory Day Parent Day"
7. **April 18, 2019** - Robert D. Wilson PTA Meeting - 6:00 PM
8. **April 19-22, 2019** - Schools Closed - Easter Break
9. **April 26, 2019** - Blood Drive - High School
10. **April 26, 2019** - Title I Awards Night - EverGreen - 5:30 PM
11. **April 26, 27 & 28, 2019** - High School Musical - April 26 & 27, 2018 @ 7:00 PM and April 28, 2019 @ 3:00 PM
12. **May 01, 2019** - National Honor Society Induction Ceremony - 6:30 PM to 9:00 PM
13. **May 11, 2019** - Prom - Carbondale Hotel - 4:00 PM to 9:00 PM
14. **May 07, 2019** - 7<sup>th</sup> & 8<sup>th</sup> Grade Band Concert - 7:00 PM - Auditorium
15. **May 08, 2019** - NEIU Reading Competition
16. **May 08, 2019** - Special Olympics @ Delaware Valley
17. **May 18, 2019** - High School Art Show & Spring Concert - 1:00 PM to 3:00 PM
18. **May 09, 2019** - 7<sup>th</sup> & 8<sup>th</sup> Grade Chorus Concert - 7:00 PM - HS Auditorium
19. **May 17, 2019** - Robert D. Wilson Discovery Day
20. **May 14, 2019** - 6<sup>th</sup> Grade Band & Chorus Concert - 7:00 PM
21. **May 15, 2019** - EverGreen 1<sup>st</sup> & 2<sup>nd</sup> Grade Concert
22. **May 21-23, 2019** - NHS Trip to Boston
23. **May 23, 2019** - Robert D. Wilson PTA Meeting - 6:00 PM
24. **May 28, 2019** - Varsity Club Banquet - Ladore - 6:00 PM
25. **May 27, 2019** - Schools Closed - Memorial Day Holiday

**Testing dates:**

Terra Nova Testing: April 5-12<sup>th</sup> 1<sup>st</sup> & 2<sup>nd</sup> grades

PSSA Window (ELA): April 15<sup>th</sup> to April 26<sup>th</sup>

PSSA Window (Math): April 29<sup>th</sup> to May 3<sup>rd</sup>

PSSA Window (Science & Make Ups): April 29<sup>th</sup> to May 3<sup>rd</sup>

ACT Testing: April 24<sup>th</sup> @WWHS

Keystones: May 13<sup>th</sup> to May 24<sup>th</sup>

27. Correspondence

28. Superintendent's Report

29. Assistant Superintendent's Report

30. Principal's Report

31. Federal Programs Report

32. Other Business

33. Future Meetings:

April 16, 2019 - 6:00 P.M. Presentation of the Narrative Budget, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

April 29, 2019 - 6:00 P.M. Board Committee Meeting and Narrative Budget, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

May 06, 2019 - 7:00 P.M. Public Board Meeting and Adoption of Tentative Budget, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Meeting Held:

March 25, 2019 - 6:00 P.M. Board Committee Meeting, 7:00 P.M. - District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

34. Adjournment - Board Policy - 11:00 P.M.