



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

ELLEN M. FALISKIE
Assistant Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
Tuesday, July 31, 2018

The regular monthly meeting of the Workplace Safety Committee was held on Tuesday, July 31, 2018 in the Conference room of the District Office.

The meeting was called to order by Jennifer Keating at 9:02 AM.

The following eight (8) members were present: Jennifer Keating, Susan Romanski, Paul Gregorski, Ellen Muller, Alene Olsommer, Maria Palko, Dave Robinson, and Brian Seaman. Two (2) members were absent: Denise Johnson and Brian Landry. One (1) member was excused: Warren Brundage.

Approval of Minutes

A motion was made by Jennifer Keating and seconded by Brian Seaman to approve the minutes of the June 25, 2018 meeting. The motion carried with all affirmatives.

Old Business

Discussion was held on old business. Several items are still pending.

RDW – Camera by the office is still not working. Brian Seaman is working on this problem and stated that it will be resolved before school starts.

HS – Parking lot lights that are not working and roof leaks. This is still an ongoing problem and they are working on it.

DISTRICT WIDE – The SRO's will conduct a safety training for all office staff at the August 21st In-Service. They will tour each office and advise of safety procedures in case of an emergency.

EVERGREEN – Leaning Light Pole? Three cones have been placed around the pole blocking the parking spaces. No word on when it will be fixed.

Report on Condition of Buildings

The condition of the buildings was discussed. All buildings were reported ok with the exception of the Old Business items that are still outstanding. Discussion was held on the worn tread on the stairs and

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the broken floor tile in the Middle School. Paul Gregorski reported that he spoke to Building and Grounds Supervisor Joe Dunda concerning decals for the HS doors near the gym and auditorium. This would make it so that you can see out but no one can see in from the outside. Discussion was held on maybe having the same thing done at the District office entrance. Warren Brundage was excused from the meeting due to meeting with workers that are trying to fix the air conditioning at Robert D. Wilson. Warren reported that part of the system is working now, but not all of it.

New Business

Injury Reports – Jennifer Keating reported there were no injury reports.

Email Reports – There were no email reports.

The September meeting of the Workplace Safety Committee will be held on at the Robert D. Wilson Elementary school and the October meeting will be at EverGreen Elementary. Members will be contacted with the date and time.

Adjournment

Ellen Muller made a motion seconded by Dave Robinson to adjourn the meeting of the Workplace Safety Committee at 9:20 AM.

The motion carried with all affirmative.

Susan Romanski, Secretary
Workplace Committee

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