



**MATTHEW BARRETT, Ed. D.**  
Superintendent of Schools

**ELLEN M. FALISKIE**  
Assistant Superintendent

**ROSE E. EMMETT**  
Business Manager / Board Secretary

**MINUTES**  
**WORKPLACE SAFETY COMMITTEE MEETING**  
Thursday, May 23, 2019

The regular monthly meeting of the Workplace Safety Committee was held on Thursday, May 23, 2019 in the Conference room of the Administration Office.

The meeting was called to order by Jennifer Keating at 1:31 PM.

The following eight (8) members were present: Jennifer Keating, Susan Romanski, Paul Gregorski, Denise Johnson, Ellen Muller, Alene Olsommer, Maria Palko, and Brian Seaman. Two (2) members were absent: Warren Brundage and David Robinson. One (1) member was excused: Brian Landry.

Guest Joe Dunda, Director of Building and Grounds was unable to attend.

**Approval of Minutes**

A motion was made by Ellen Muller and seconded by Brian Seaman to approve the minutes of the April 25, 2019 meeting. The motion carried with all affirmatives.

**Old Business**

Discussion was held on old business.

**EverGreen Elementary** - A new company has been contacted to come and replace the broken lights in the parking lot.

**Report on Condition of Buildings**

**RDW** – Ok

**EverGreen** – Ok

**Middle School** - OK

**High School** – Ok

**District Office** - OK

**BOARD OF EDUCATION**

Bernice Fiorella, President Rick Hoch, Vice President Jeffrey Gogolski, Treasurer  
Gary Enslin, William Gershey, Joseph Gombita, Michael Ochlan, Roger Shaffer, Jr., Ethan Wood



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**NEW BUSINESS:**

**Injury Reports** –Jennifer Keating reported that there was one claim this month. A staff member had a toe nail ripped off after a student ran into them. It was checked and everything is ok.

Jennifer Keating reported that one of our oldest worker’s compensation claim’s maybe settled soon.

**Email Reports** – There were no email reports.

**Other** – Denise Johnson reported to the Committee that scissors’ and cloth tourniquets are being ordered for all to the “Go Bags” in the District. There will also be kits ordered that will be placed alongside the AED’s in each of the Buildings.

All staff in the District have completed the “Stop the Bleed” training.

**Schedule Building Tours** - Discussion was held on touring the schools starting in the summer months. The next meeting will be held at the District office during the June 12<sup>th</sup> In-Service Day.

**Adjournment**

Alene Olsommer made a motion seconded by Maria Palko to adjourn the meeting of the Workplace Safety Committee at 1:58 PM.

The motion carried with all affirmative.

Susan Romanski, Secretary  
Workplace Committee

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