



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

ELLEN M. FALISKIE
Assistant Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
Thursday, April 25, 2019

The regular monthly meeting of the Workplace Safety Committee was held on Thursday, April 25, 2019 in the Conference room of the Administration Office.

The meeting was called to order by Jennifer Keating at 9:00 AM.

The following ten (10) members were present: Jennifer Keating, Susan Romanski, Warren Brundage, Paul Gregorski, Denise Johnson, Ellen Muller, Alene Olsommer, Maria Palko, David Robinson, and Brian Seaman. One (1) member was absent: Brian Landry.

Guest Joe Dunda, Director of Building and Grounds was unable to attend.

Approval of Minutes

A motion was made by Alene Olsommer and seconded by Dave Robinson to approve the minutes of the March 13, 2019 meeting. The motion carried with all affirmatives.

Old Business

Discussion was held on old business.

EverGreen Elementary – still waiting on a company to come and replace the broken lights in the parking lot.

CPR/Heimlich Training – Paul Gregorski reported that something is being set up for the summer on a volunteer basis.

Building Nurses train office staff on use of defibrillators – Denise Johnson will take care of this.

Report on Condition of Buildings

RDW – ok

EverGreen – ok

Middle School - OK

High School – Ok

BOARD OF EDUCATION

Bernice Fiorella, President Rick Hoch, Vice President Jeffrey Gogolski, Treasurer
Gary Enslin, William Gershey, Joseph Gombita, Michael Ochlan, Roger Shaffer, Jr., Ethan Wood



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

ELLEN M. FALISKIE
Assistant Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

District Office - OK

NEW BUSINESS:

Injury Reports –Jennifer Keating reported that there was one claim this month. A staff member twisted their ankle stepping on it wrong and there was no follow up.

Email Reports – Susan Romanski informed the Committee of several emails that were received concerning the lighting in the foyer at RDW that is insufficient to allow office staff to adequately see anyone at the window. The window film that was added to provide security does not help due to the poor lighting. In addition, the security camera in the foyer only provides a limited view. Once someone passes the camera they could easily stand by the entry doors undetected. This is a concern of the School Police Officer along with the Office staff. Discussion was held. After much discussion, the Committee suggested to have more lights installed in the hallway to brighten up the area. Brian Seaman is getting a quote on a camera/installation if the lighting adjustment doesn't adequately address the issue. Warren Brundage will contact Building and Grounds Supervisor Joe Dunda about this situation and keep the Committee updated.

Recertification – The Committee has received approval of the Recertification of the Workplace Safety Committee for the 2019-2020 school year.

Schedule Building Tours - Discussion was held on touring the schools starting with the May meeting. The next meeting will be held at Robert D. Wilson Elementary with a tour of the school. The June meeting will be held on June 12th In-Service Day.

Adjournment

Ellen Muller made a motion seconded by Denise Johnson to adjourn the meeting of the Workplace Safety Committee at 9:20 AM.

The motion carried with all affirmative.

Susan Romanski, Secretary
Workplace Committee

BOARD OF EDUCATION

Bernice Fiorella, President Rick Hoch, Vice President Jeffrey Gogolski, Treasurer
Gary Enslin, William Gershey, Joseph Gombita, Michael Ochlan, Roger Shaffer, Jr., Ethan Wood