



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

ELLEN M. FALISKIE
Assistant Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
Thursday, January 17, 2019

The regular monthly meeting of the Workplace Safety Committee was held on Thursday, January 17, 2019 in the Conference room of the Administration Office.

The meeting was called to order by Susan Romanski at 9:03 AM.

The following seven (7) members were present: Susan Romanski, Denise Johnson, Alene Olsommer, Maria Palko, David Robinson, Brian Seaman, and Warren Brundage. Three (3) members were absent: Jennifer Keating, Paul Gregorski, and Brian Landry. One (1) member was excused: Ellen Muller.

Guest Joe Dunda, Director of Building and Grounds was unable to attend.

Approval of Minutes

A motion was made by Brian Seaman and seconded by Denise Johnson to approve the minutes of the December 20, 2018 meeting. The motion carried with all affirmatives.

Old Business

Discussion was held on old business.

EverGreen Elementary – Dave Robinson reported that the Light pole in the parking lot is still leaning.
Middle School – Raised tile in front of the Sensory Room.

Report on Condition of Buildings

Middle School - Alene Olsommer reported that there is a printer in the hallway that gets very hot in places when they have to clear a jam or replace toner. Brian Seaman said to have them put in a Help Desk Ticket and someone will look into it.

High School – Denise Johnson reported several chairs in Room 402 have their braces missing or broke. Dave Robinson said to send them to the Custodial Room to be replaced and/or fixed.

BOARD OF EDUCATION

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Gary Enslin, William Gershey, Joseph Gombita, Michael Ochlan, Roger Shaffer, Jr., Ethan Wood



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All other buildings were reported ok.

NEW BUSINESS:

Injury Reports –no report this month.

Email Reports - no emails this month.

Handout: All members present received a handout from CM Regent Insurance Company’s Risk Manager Winter edition. Several items were discussed including “ABC’s of Keeping Classrooms Safe”, “Static Working Positions and Their Impact on Health and Work Performance”, and “Expect the Unexpected When Working With Children”. Alene Olsommer suggested handouts like this one be distributed at the beginning of the year In-Service to all staff. Another suggestion was to email the secretaries of the District the “Static Working Positions” article and the Professional staff, the “ABC’s of keeping the Classroom Safe”. Susan Romanski will email those articles to the various staff.

Scheduled meeting:

The February meeting of the Workplace Safety Committee will be held in the conference room of the Administration office. Members will be contacted with the date and time.

Adjournment

Warren Brundage made a motion seconded by Dave Robinson to adjourn the meeting of the Workplace Safety Committee at 9:20 AM.

The motion carried with all affirmative.

Susan Romanski, Secretary
Workplace Committee

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