



WESTERN WAYNE SCHOOL DISTRICT

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The Western Wayne School District will work for excellence... for everyone... in all things ...always.

CLAYTON S. LACOE III, Ed. D.
Superintendent of Schools

PATRICK SHEEHAN
Assistant Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES

WORKPLACE SAFETY COMMITTEE MEETING

Tuesday, June 17, 2014

The regular monthly meeting of the Workplace Safety Committee was held on Tuesday, June 17, 2014 in the conference room of the Robert D. Wilson Elementary School.

The meeting was called to order by Chairperson Jennifer Keating at 1:37 PM.

Susan Romanski took roll call. Seven (7) members were present and listed as follows: Jennifer Keating, Susan Romanski, Mary Kay Bifano, Donald J. McDonough, Ellen Muller, Tracey Podunajec and David Robinson. Three (3) members were excused: Maria Palko, Brian Landry and Clayton LaCoe. Lorraine Troiano joined the Committee for the tour of the Robert D. Wilson Elementary School.

Approval of Minutes

A motion was made by Tracey Podunajec and seconded by Mary Kay Bifano to approve the minutes of the May 8, 2014 meeting. The motion carried with all affirmatives.

Old Business

The Committee discussed several items as follows:

1. The repairs to the fire hydrants at Robert D. Wilson Elementary should be made by the end of June.
2. The Middle School cafeteria floor tiles - Dr. LaCoe will let the Committee know the status.
3. The parking lots at the High School/Middle School and Robert D. Wilson school will be patched and the pavement cracks at EverGreen will be tarred.
4. EverGreen Elementary - The shelving has been removed from the hallway and the sidewalk has been grinded.

Report on Condition of Buildings

All other buildings were reported ok.

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Alvin Hollister, President Donald Olsommer Jr., Vice President William Gershey, Treasurer
Bernice Fiorella, Andrew Gaudenzi, David Lindow, Donald McDonough, Doris Pliss, Gary Podunajec

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New Business

Chairperson Jennifer Keating reported that there were no injuries to report this month. Also, Ms. Keating informed the Committee of a report she received from School Claims Service for the 2013-2014 school year. There were 13 injuries for a total of \$12,900.00. A recommendation from School Claims was eye gear should be used whenever employees are using chemicals. The Committee all agreed this report shows the effectiveness of the Workplace Safety Committee.

The Committee discussed Tracey Podunajec's replacement. Tracey will be retiring the end of July. Chairperson Keating spoke to RDW Principal Maria Miller about any suggestions she may have as to the availability of a replacement. Everyone thanked Mary Kay Bifano for her committee participation and wished her well on her retirement. Denise Johnson will join the Committee in July.

Committee member Tracey Podunajec conducted a tour of the Robert D. Wilson Elementary School. The school was in good condition and previous concerns have been addressed.

The July meeting will be held at the District Office on July 24, 2014 at 1:30 PM.

Adjournment

Donald J. McDonough made a motion seconded by Susan Romanski to adjourn the meeting of the Workplace Safety Committee at 2:40 PM.

The motion carried with all affirmative.

Susan Romanski
Secretary
Workplace Committee

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