



WESTERN WAYNE SCHOOL DISTRICT

1970C Easton Turnpike, Lake Ariel, Pennsylvania 18436

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The Western Wayne School District will work for excellence... for everyone... in all things ...always.

CLAYTON S. LACOE III, Ed. D.

Acting Superintendent of Schools

ROSE E. EMMETT

Business Manager

MINUTES

WORKPLACE SAFETY COMMITTEE MEETING

Monday, December 17, 2012

The regular monthly meeting of the Workplace Safety Committee was held on Monday, December 17, 2012 in the Board Room at the Western Wayne Administration Building, 1970C Easton Turnpike, Lake Ariel PA 18436.

The meeting was called to order by Chairperson Rose Emmett at 2:05 PM.

Susan Romanski took roll call. Eight (8) members were present and listed as follows:

Rose Emmett, Susan Romanski, MaryKay Bifano, Jennifer Hollister, Brian Landry, Tracy Podunajec, David Robinson, and Lorraine Troiano. Two members were excused: Clay LaCoe and Ellen Muller. One member Maria Palko was absent.

Approval of Minutes

A motion was made by Jennifer Hollister and seconded by David Robinson to approve the minutes of the November 15, 2012 meeting. The motion carried with all affirmatives.

Old Business

Discussion was held on the Robert D. Wilson cafeteria tray holder problem and whether it has been fixed. Tracy Podunajec said it has not been taken care of and will speak with RDW custodian Warren Brundage about fixing the tray holders.

Report on Condition of Buildings

Lorraine Troiano reported that room 124 in the Middle School needs shelving to get boxes and clutter up off the floor and away from the doorway. Also, someone needs to look into fixing the air ducts in the gym.

Dave Robinson reported that he has been working on the old team room in the high school so that it can be used for storage of athletic equipment.

All other buildings were reported ok.

BOARD OF EDUCATION

Alvin Hollister, President Donald McDonough, Vice President Gary Podunajec, Secretary Frank Ward, Treasurer David Lindow, William Gershey, Donald Olsommer Jr., Doris Pliss, James Salak

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New Business

Jennifer Hollister explained that there were three (3) workplace injuries as follows:

- An aide was walking a student in from recess and the student bit the aide. That person is ok and did not need treatment.
- An aide was fixing a student's badge with scissors and cut their finger. The finger was bandaged and proper use of scissors was discussed.
- A teacher walking into a building slipped on the ice on the sidewalk. The teacher was not injured, just sore. The custodians were in the process of salting the sidewalk but hadn't salted the back sidewalks yet.

Rose Emmett informed the Committee that we will be setting up our yearly Committee safety training in February.

Adjournment

Tracy Podunajec made a motion seconded by Susan Romanski to adjourn the meeting of the Workplace Safety Committee at 2:20 PM.

The motion carried with all affirmative.

Susan Romanski
Secretary
Workplace Committee

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