



WESTERN WAYNE SCHOOL DISTRICT

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The Western Wayne School District will work for excellence... for everyone... in all things ...always.

JOSEPH W. ADAMS
Superintendent of Schools

MATTHEW BARRETT, Ed. D.
Assistant Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES

WORKPLACE SAFETY COMMITTEE MEETING

Thursday, May 19, 2016

The regular monthly meeting of the Workplace Safety Committee was held on Thursday, May 19, 2016 in the Conference room of the Robert D. Wilson Elementary School.

The meeting was called to order by Jennifer Keating at 1:40 PM.

Susan Romanski took roll call. Nine (9) members were present as follows: Jennifer Keating, Susan Romanski, Warren Brundage, Paul Gregorski, Denise Johnson, Brian Landry, Alene Olsommer, Maria Palko, and David Robinson. Two (2) members were excused: Ellen Muller and Brian Seaman.

Approval of Minutes

A motion was made by Paul Gregorski and seconded by David Robinson to approve the minutes of the April 14, 2016 meeting. The motion carried with all affirmatives.

Old Business

There were several items for Old Business: The elevator key is still hanging outside of the Middle School elevator. The Committee contacted Principal Kristen Donohue asking for it to be placed somewhere else so students would not have access to the key. There were several tripping issues in the Middle School hallways. The carpeting is going to be removed in the Middle School halls and replaced with tile this summer. This will alleviate some of the carpet fraying/tripping issues. Another concern the Committee had was the placement of floor mats in the hallway of the High School. These mats are still in the same location. The old TV's in the classrooms that were considered a safety hazard are being removed this summer.

Report on Condition of Buildings

All buildings were reported ok. Brian Landry was asked by a staff member about asbestos in the high school art rooms. These rooms do not have any asbestos and he will report to this to the staff member.

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New Business

Injury Reports – Jennifer Keating reported that there was one staff member that was injured. This injury occurred with a student. There were five claims reported this year with fifteen to sixteen claims the previous years. The Committee discussed the safety trainings and awareness that employees have with regards to safety.

Email Reports – Committee member Brian Seaman sent an email to Superintendent Joseph Adams with concerns in the Middle School Custodial office. The room was 120 degrees with ceiling tiles stacked on the transformers making them a fire hazard. The room needs to be cooled to extend the life of the phone system unit that is housed there. Dave Robinson reported that the tiles are fireproof and have been stored there for quite some time. Also, there are fans and ventilation in that room. The Committee will further investigate this situation and ask Superintendent Adams if he has any suggestions.

At this time the Committee toured the Robert D. Wilson Elementary School. RDW issues found were as follows: Rusted basketball hoop outside, and recycling bins marking up the pavement. There will be construction at Robert D. Wilson Elementary this summer which includes air conditioning installation and repaving the parking lot. Warren Brundage suggested the recycling bins be moved to the Waymart Boro building. The building was in good condition.

The Committee scheduled the June meeting at 1:30 PM at the EverGreen Elementary School with a tour of the building.

Adjournment

Denise Johnson made a motion seconded by Alene Olsommer to adjourn the meeting of the Workplace Safety Committee at 2:28 PM.

The motion carried with all affirmative.

Susan Romanski
Secretary
Workplace Committee

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