



MATTHEW BARRETT, Ed. D.  
Superintendent of Schools

ELLEN M. FALISKIE  
Assistant Superintendent

ROSE E. EMMETT  
Business Manager / Board Secretary

MINUTES  
WORKPLACE SAFETY COMMITTEE MEETING  
Monday, June 25, 2018

The regular monthly meeting of the Workplace Safety Committee was held on Monday, June 25, 2018 in the Conference room of the District Office.

The meeting was called to order by Jennifer Keating at 8:35 AM.

The following seven (7) members were present: Jennifer Keating, Susan Romanski, Warren Brundage, Brian Landry, Alene Olsommer, Maria Palko, and Brian Seaman. Three (3) members were excused: Paul Gregorski, Ellen Muller, and David Robinson. One (1) member was absent: Denise Johnson.

#### Approval of Minutes

A motion was made by Brian Seaman and seconded by Warren Brundage to approve the minutes of the May 17, 2018 meeting. The motion carried with all affirmatives.

#### Old Business

Discussion was held on old business. Several items are still pending.

RDW – Camera by the office is not working. Brian Seaman will be working on this problem this summer.

HS – Parking lot lights that are not working and roof leaks. Joe Dunda will be contacted on this issue.

DISTRICT WIDE – The SRO's have scheduled a District wide Office Safety training this summer.

EVERGREEN – Leaning Light Pole? Has this been fixed?

#### Report on Condition of Buildings

The condition of the buildings was discussed. All buildings were reported ok with the exception of the Old Business items that are still outstanding. Discussion was held on the worn tread on the stairs of the Middle School. The items of concern following the Middle School Inspection were emailed to Principal Kristen Donohue. Most of the items are summer jobs.

#### BOARD OF EDUCATION

Bernice Fiorella, President Rick Hoch, Vice President Jeffrey Gogolski, Treasurer  
Gary Enslin, William Gershey, Joseph Gombita, Michael Ochlan, Roger Shaffer, Jr., Ethan Wood



**MATTHEW BARRETT, Ed. D.**  
Superintendent of Schools

**ELLEN M. FALISKIE**  
Assistant Superintendent

**ROSE E. EMMETT**  
Business Manager / Board Secretary

### **New Business**

**Injury Reports** – Jennifer Keating reported there were no injury reports.

**Email Reports** – An email was received from Shane Grodack with concern for an electrical utility box on the ground in front of one of the middle light poles on the away side of the football field. It was broken and exposing electrical wires. He had placed a rubber mat over it so that no students would step in it during the Middle School field day. He also sent a picture of the box. Dave Robinson did respond to this concern by putting a different cover on that box.

The July meeting of the Workplace Safety Committee will be held on at the Robert D. Wilson Elementary school. Members will be contacted with the date and time.

### **Adjournment**

Susan Romanski made a motion seconded by Jennifer Keating to adjourn the meeting of the Workplace Safety Committee at 8:45 AM.

The motion carried with all affirmative.

Susan Romanski, Secretary  
Workplace Committee

### **BOARD OF EDUCATION**

Bernice Fiorella, President Rick Hoch, Vice President Jeffrey Gogolski, Treasurer  
Gary Enslin, William Gershey, Joseph Gombita, Michael Ochlan, Roger Shaffer, Jr., Ethan Wood