



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

ELLEN M. FALISKIE
Assistant Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
Thursday, March 22, 2018

The regular monthly meeting and annual training of the Workplace Safety Committee was held on Thursday, March 22, 2018 in the Conference room of the District Office.

The meeting was called to order by Jennifer Keating at 10:30 AM.

The following Eleven (11) members were present and signed in as follows: Jennifer Keating, Susan Romanski, Warren Brundage, Paul Gregorski, Denise Johnson, Brian Landry, Ellen Muller, Alene Olsommer, Maria Palko, David Robinson, and Brian Seaman.

Annual Training

Jake Ruziecki, Risk Control Consultant, CM Regent Insurance Company conducted the Committee's Yearly Safety Training. The Committee viewed a PowerPoint presentation by Mr. Ruziecki on the purpose, duties, and function of the Safety Committee. Discussion was held on several items. All members have completed training.

A short business meeting was conducted following the Training.

Old Business

Discussion was held on old business.

Report on Condition of Buildings

Condition of the buildings was discussed. All buildings were reported ok.

New Business

Email Reports – The Committee reviewed the email's that were discussed at the last meeting as a follow up. Paul Gregorski informed the Committee of several safety procedures the Administration have put into place as follows:

BOARD OF EDUCATION

Bernice Fiorella, President Rick Hoch, Vice President Jeffrey Gogolski, Treasurer
Gary Enslin, William Gershey, Joseph Gombita, Michael Ochlan, Roger Shaffer, Jr., Ethan Wood



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- SPO Security has been added to after school events and Board Meetings.
- A School Police Officer is now on duty at 7:30 AM until 5:30 PM.
- The High School front doors have the mag locks on at all times.
- Announcements will be made before conducting a fire drill district wide.
- Plans are in place for all offices in the School District to have SRO training on how to respond to an emergency, i.e. Active shooter in the building. Paul Semler has been contacted to set up a time when the SRO's can go to each school and meet with the secretaries in that building.
- A District wide Weather Drill is in the plans, along with a Code Green Drill for the High School.

Injury Reports – Jennifer Keating reported there was one injury. This was a non-preventative injury that was student induced.

Adjournment

Paul Gregorski made a motion seconded by Dave Robinson to adjourn the meeting of the Workplace Safety Committee at 11:16 AM.

The motion carried with all affirmative.

Susan Romanski, Secretary
Workplace Committee

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