



MATTHEW BARRETT, Ed. D.
Superintendent of Schools

ELLEN M. FALISKIE
Assistant Superintendent

ROSE E. EMMETT
Business Manager / Board Secretary

MINUTES
WORKPLACE SAFETY COMMITTEE MEETING
Thursday, January 25, 2018

The regular monthly meeting of the Workplace Safety Committee was held on Thursday, January 25, 2018 in the Board room of the District Office.

The meeting was called to order by Susan Romanski at 9:02 AM.

Susan Romanski took roll call: Nine (9) members were present as follows: Susan Romanski, Warren Brundage, Paul Gregorski, Denise Johnson, Ellen Muller, Alene Olsommer, Maria Palko, David Robinson, and Brian Seaman. Brian Landry was excused and Jennifer Keating was absent.

Approval of Minutes

A motion was made by Warren Brundage and seconded by Dave Robinson to approve the minutes of the December 20, 2017 meeting. The motion carried with all affirmatives.

Old Business

Discussion was held on old business. Warren Brundage report that they are still waiting on parts to fix the back outside light at Robert D. Wilson Elementary.

Brian Seaman also stated that the Server Room at the District Office still has air conditioning issues.

Report on Condition of Buildings

All buildings were reported ok with the exception of the above listed items at Robert D. Wilson and the District Office.

New Business

Injury Reports – Jennifer Keating was absent so the Committee was unable to discuss any reports of injuries.

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Bernice Fiorella, President Rick Hoch, Vice President Jeffrey Gogolski, Treasurer
Gary Enslin, William Gershey, Joseph Gombita, Michael Ochlan, Roger Shaffer, Jr., Ethan Wood



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Email Reports – There were several email reports for the Committee to review.

- Committee Member Alene Olsommer reported that the Middle School custodians have put a lock on the knife storage in the Middle School Consumer Science room.
- Committee Member Brian Landry sent the Committee an email concerning the former varsity team room in the high school being used for storage and track items. Even after discussion about the utilization of that room and the coaches spoken too about the items, things are still the same. The Committee discussed the lack of storage for such athletic items, and the possibility of putting shelving in the gym storage room to store some of this equipment. This is something that will be looked into for possible solutions.
- A faculty member informed the Committee about the cell phone service at EverGreen Elementary being a safety issue in regards to trying to call 911 during an emergency. Brian Seaman reported that there isn't anything we can do about Cell service but suggested putting in an emergency phone line which the other buildings have, for use during such a situation. Brian will look into this possible solution.
- A Middle School staff member informed the Committee of a concern for safety in the Middle School office. There have been several situations in the last couple of months that made them feel they are in an unsafe work environment and suggested possible solutions that may help prevent further injuries. They are requesting a barrier between the student waiting area and the office area which at this time is an open area. In addition, consideration of putting a swipe system and buzzer on the door that leads from student waiting into the office hallway. Discussion was held by the Committee about this situation. Paul Gregorski will take this matter to the Administration and follow up with the Committee at the next meeting.
- Committee Member Maria Palko reported a concern in regards to the High School and Middle School cafeterias not having a phone. This phone would be for emergency use only. Brian Seaman and Dave Robinson will look into the possibility of putting a phone in the cafeterias.

Adjournment

Ellen Muller made a motion seconded by Alene Olsommer to adjourn the meeting of the Workplace Safety Committee at 9:30 AM.

The motion carried with all affirmative.

Susan Romanski, Secretary
Workplace Committee

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