

WESTERN WAYNE SCHOOL DISTRICT
ADMINISTRATION OFFICE
1970C EASTON TURNPIKE
LAKE ARIEL, PA 18436

MEMORANDUM

TO: All School Board Members

FROM: Joseph W. Adams, Superintendent

DATE: January 3, 2017

SUBJECT: AGENDA - Board Meeting
MONDAY, JANUARY 9, 2017
District Board Room - Administration Building

1. Call to Order Donald Olsommer Jr., Board President
2. Prayer
3. Pledge of Allegiance
4. Roll Call

BOARD

___ Donald Olsommer Jr, President
___ Donald McDonough, Vice President
___ Jeffrey Gogolski, Treasurer
___ Gary Enslin
___ Bernice Fiorella
___ Andrew Gaudenzi
___ William Gershey
___ Rick Hoch
___ Roger Shaffer Jr.

ADMINISTRATION

___ Joseph W. Adams, Superintendent
___ Matthew Barrett, Ass't Superintendent
___ Rose Emmett, Business Manager/Board Secretary
___ Paul Gregorski, High School Principal
___ Kristen Donohue, Middle School Principal
___ Ellen Faliskie, EverGreen Principal
___ Maria Miller, Robert D. Wilson Principal
___ Justin Pidgeon, Assis't High School Principal
___ Elizabeth Watson, Ass't Middle School Principal
___ Cynthia LaRosa, Director of Special Education
___ Mary Jo Price, Ass't Director of Special Educ
___ Elizabeth Gregory, Early Intervention Supervisor
___ Maria Liptak, Food Service Director
___ Brian Seaman, Technology Director

5. Approval of Minutes
Reorganization Meeting - December 5, 2016
Regular Board Meeting - December 5, 2016
Special Meeting for General Purposes - December 21, 2016
6. Treasurer's Reports
General Account
Food Service Account

- 7. Approval of Bills
 - General Account
 - Food Service Account
 - Construction Account
- 8. Accounting of Taxes
- 9. Student Recognition
 - a. January - School Board Recognition Month
 - b. Student Recognition
- 10. Recognition of Public - 15 minutes

- 11. Enrollment Report:
 ENROLLMENT - DAY #74 - 2016-2017 SCHOOL YEAR

GRADE	EVERGREEN	SN	P	RDW	SN	P	MS	SN	P	HS	SN	P	TOTAL
EARLY INT.		12			8								20
PRE K	60			31									91
KDG	76	8		29	9								122
GR. 1	61	14		36	6								117
GR. 2	71	9		35	10								125
GR. 3	54	13		41	12								120
GR. 4	87	10	2	33	9	4							145
GR. 5	67	19	1	36	12	2							137
GR. 6							103	19	0				122
TOTAL	477	81	3	241	66	6	103	19	0	0	0	0	996
GR. 7							121	31	2				154
GR. 8							113	34	5				152
GR. 9										131	26	2	159
GR. 10										145	25	2	172
GR. 11										128	25	3	156
GR. 12										120	27	3	150
TOTAL	477	81	3	241	66	6	337	84	7	524	103	10	1,939

Key: SN - Special Needs, P - Placement outside of District
 Totals: EverGreen-561; RDW-313; MS-428; HS-637 **TOTAL: 1,939**
 Last meeting total: 1,932

12. Budget Resolution

It is recommended that the Board of Education adopt the attached resolution regarding no increase in the rate of any tax for the support of its public schools for the 2017-2018 fiscal year by more than the index established by the Department of Education for the District. The index for the District is 2.5%. **ATTACHMENT I**

13. Audit

It is recommended that the Board of Education accept the Audit Report of the Western Wayne School District for the year ended June 30, 2016 as prepared by Brian T. Kelly, CPA.

14. Fund Balance Designation

It is recommended that the Board of Education approve the recommendation of the Business Manager to designate a portion of our ending 2015-2016 Fund Balance to manage future budgets as per Governmental Accounting Standards Board Statement Number 54 (GASB 54). Committed: \$756,019.50; Assigned: \$2,757,593.00; and Unassigned: \$2,693,288.50.

15. E-Rate Funding Application

It is recommended that the Board of Education allow the Technology Department to apply for E-Rate funding to purchase 14 Cisco Switches, 24 Wireless Access Point Packs, 5 SmartUPS backups, and fiber optic upgrades. If awarded, E-Rate funding will cover approximately 77% (\$71,000) of the \$92,000 cost of the listed items. Final purchase will be contingent on receiving the E-Rate funding.

16. Curriculum Guide Approval

It is recommended that the Board of Education approve the Western Wayne High School Curriculum Guide for the 2017-2018 school year.

17. Transportation Drivers and Substitutes

It is recommended that the Board of Education approve the following list of Western Wayne School District Transportation Drivers and Substitutes for the listed contractor for the 2016-2017 school year as follows contingent upon receipt of necessary paperwork:

1. Contractor Cavage Transit, Inc. - Driver Thomas Derrick
2. Contractor Caruth Bus Lines, Inc. - Driver James Thomas
3. Contractor Jennifer Pappas - Driver Thomas Pranzo

18. Transportation Contract Extension

It is recommended that the Board of Education approve the following Transportation Contract Extension at State Formula for the 2016-2017 school year:

- a. RBeam Transportation LLC - Van #91 - South Canaan to WWHS/WWMS and Canaan Christian Academy to EverGreen Early Intervention effective December 20, 2016.

19. Personnel

a. Appointment

It is recommended that the Board of Education appoint Kristen Donohue as Curriculum Director/Middle School Principal effective February 1, 2017 at the agreed upon Stipend in accordance with the Act 93 Agreement.

b. It is recommended that the Board of Education approve an agreed upon stipend for additional duties for Elizabeth Watson, Middle School Assistant Principal in accordance with the Act 93 Agreement effective February 1, 2017.

c. District Substitute List

It is recommended that the Board of Education approve the following personnel to be added to the District Substitute List for the 2016-2017 school year per Certification, Act 24/34/151/114/153/168 Guidelines, Employment Eligibility Verification - U.S. Department of Justice, Contingent upon receipt of clearances:

1. Deborah Merrigan-Croney - Area: Custodial
2. Melissa Glucksnis - Area: Teacher Aide/Cafeteria
3. John VanLeuven - Area: Custodial

d. Coaching Reassignment

It is recommended that the Board of Education approve the reassignment of John Boandl, Baseball, Assistant coach to Baseball, Jr. High Coach at the salary listed in the Professional Employees Contract of \$3,306.00 for the 2016-2017 school year.

e. Appointment of Spring Coach

It is recommended that the Board of Education appoint the following to the listed coaching position for the 2016-2017 school year at the salary listed in the Professional Employees Contract:

- | | | |
|-------------|---------------------|------------|
| 1. Tim Hess | Baseball, Assistant | \$3,374.12 |
|-------------|---------------------|------------|

f. Volunteers

It is recommended that the Board of Education approve the following to the list of volunteers for the 2017-2018 school year contingent upon receipt of clearances:

1. Sarah Skirpan - Cross Country
2. Trina Carito - Cross Country
3. Justin Collins - Cross Country
4. Donald Foote - Cross Country
5. Laura Rusnak - Cross Country
6. Mark A. Bell - Cross Country

20. Informational Items:

a. Upcoming Dates:

1. 6th Grade Band & Chorus Concert - January 5, 2017 - 7:00 PM
2. Winter Keystone Exams - January 9-23, 2017
3. PMEA District Chorus - January 11-13, 2017
4. High School Curriculum Night - January 17, 2017 - 6:00 PM (snow date: January 24, 2017)

b. **Informational: The IRS mileage rate is decreasing to 53.5 cents per mile effective January 01, 2017.**

21. Correspondence
22. Superintendent's Report
23. Assistant Superintendent's Report
24. Principal's Report
25. Federal Programs Report
26. Other Business
27. Future Meetings

Monday, January 30, 2017 - 6:00 P.M. Board Committee Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Monday, February 06, 2017 - 7:00 P.M. Public Board Meeting, District Board Room, Administration Building, 1970C Easton Turnpike, Lake Ariel, PA 18436

Meetings held:

December 21, 2016 - 6:00 P.M. Special Board Meeting for General Purposes, Library, EverGreen Elementary School, 739 Easton Turnpike, Lake Ariel, PA 18436

December 21, 2016 - Executive Session for Personnel immediately following Special Board Meeting, Library, EverGreen Elementary School, 739 Easton Turnpike, Lake Ariel, PA 18436

January 3, 2017 - 6:00 P.M. Board Committee Meeting, Board Room, Western Wayne Administration Office, 1970C Easton Turnpike, Lake Ariel, PA 18436

28. Adjournment - Board Policy - 11:00 P.M.