

DISTRICT OFFICE
1970c Easton Turnpike
Lake Ariel, Pennsylvania 18436



WESTERN WAYNE
SCHOOL DISTRICT

Western Wayne Technical Crew Request Form

If you would like the stage crew to provide any equipment or services for your function, please fill out this form as completely as possible and return it to the High School office at least two (2) weeks prior to the event. If this timeline is not followed, the school cannot guarantee that these services will be provided. You may receive separate confirmation that the auditorium is reserved but please DO NOT assume that the stage crew request will be filled unless you receive confirmation.

A fee of \$51.40 will be charged, per stage crew member, in addition to any building use charges.

Lighting available includes: Colored lights on stage, house lighting, spotlights and stand lights.
(*Please describe the lighting you will need for your event.)

Sound system equipment available includes: Microphones on stands (up to 4 wired and 1 cordless), 2 hanging overhead microphones, 2 floor microphones and monitors.
(*Please describe the sound needs for your event.)

Other equipment includes: Full stage (or any portion), 5 sets standing (choral) risers, podium, music stands, projection screens, tables and chairs.
(*Please describe any equipment, listed or not, that you would like provided other than sound and lighting. If you need risers, please include diagram for setup.)

Name of Club/Organization: _____
Event Name: _____
Event Date: _____ Event Time: _____
Advisor's Name (Please print): _____ Phone: _____

Telephone: 1.800.321.9973

www.westernwayne.org

Fax: 570.341.1221